IGMS Director of Research Help Guide Integrated Grant Management System Post-Award

The Director of Research (DOR) is required to:

- Endorse progress reports >>>> Page 1
- Endorse deviation requests >>>> Page 2



IGMS Director of Research Help Guide Integrated Grant Management System Post-Award Deviation Request Endorsement Overview:



1 Click **Reference ID** under dashboard

2 Click **Deviation ID** under project deviation section

Projects										
1 - 10 of 11 matching results found	M < 1 2 > M									
Date 🔺 Subject	Reference ID 💠 Lead PI 💠 Read 🗢									
06-Nov-2017 The deviation is pending your endorsement. To endorse the deviation, click on the Reference ID.	NRFDV- 000000360 PI2 Yes									
06-Dec-2017 The deviation is pending your endorsement. To endorse the deviation, click on the Reference ID.	NRFDV- PI1 Yes 000000556									

C	eviation requests	ation requests							
	1 - 3 of 3 matching results found	- 3 of 3 matching results found					M		
	Project ID 🔶	Deviation ID	Type of deviation \$	Date of submission \$	Date of approval / rejection	Status	¢		
	NRF-000901-01	N/A	Virement of funds			Draft			
	NRF-000901-00	NRFDV-000000471	Project duration / time	09-Jan-2020	09-Jan-2020	Rejected by DOR			

Name of DOR	DOR1	Date of acknowle	dgement 26/02/2018							
Acknowledgement	● Yes ○ No									
4 Comments	submit to PM									
Action Trail										
				\sim						
K Back				5 Actions ▼						
				Endorse						
A.	5 th 1			6 Return						
Agency for Science. Tec	chnology		NATIONAL KESEARCH Prime Minister's C	Reject						
3 In the Undertakir	na tab, select Yes for A	cknowledgement								

- 4 Key in your comments
- 5 To endorse the deviation request and route it to PM, select Actions and then Endorse
- **6** To return the deviation request for ORE's verification, select **Return**
- 7 To reject and close the deviation request, select Reject

To access training guides, please go to IGMS website> **Help**> **Training Guides**. You may also contact IGMS helpdesk at <u>helpdesk@researchgrant.gov.sg</u> or at 6556 8807 or 6556 6971 for assistance.