



Training Guide for Data Admin – Proposals

IGMS

Learning Objectives

In this session, you will learn :

- **Overview of IGMS**

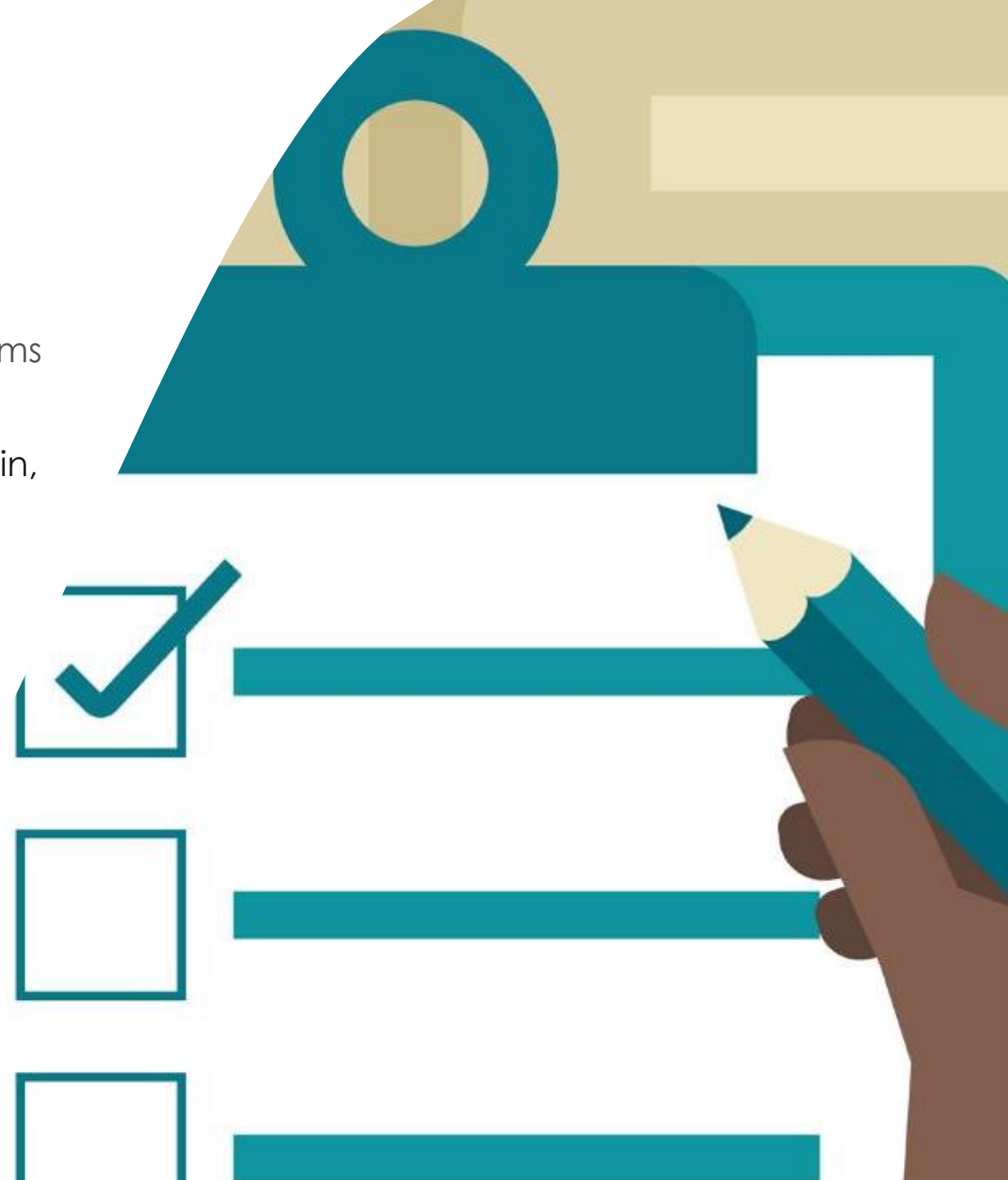
In this module you will learn what is IGMS and common terms

- **Registration and Login**

In this module you will learn how to register as a Data Admin, how to login and what menus are available.

- **Proposal Submission**

In this module you will learn how to update draft proposals and resubmitted proposals on behalf of the Lead PI



Overview of IGMS

1. Overview of IGMS

2. Registration and Login

- Register as a Data Admin in IGMS
- Logging in as a Data Admin
- Links and Menus for Data Admin

3. Proposal Submission module

- Pre-requisites to accessing a Proposal
- Accessing a Draft Proposal
- Accessing a Proposal that is Pending Resubmission
- Filling up the Proposal form

Overview of IGMS System

The IGMS system is designated for researchers and grant managers who are involved in NRF, MOH, MOE and A*STAR grants.

The system allows management of grants from submission of proposal till closure of the project

Definitions, Acronyms and Abbreviations

Sl. No	Abbreviation / Acronyms	Definitions
1	PI	Principal Investigator
2	PM	Programme manager
3	HI	Host Institution
4	HI ORE	Host Institution Office of Research
5	DOR	Director of Research
6	AI ORE	Academic Institution Office of Research
7	AI DOR	Academic Institution Director of Research
8	HI Finance	Host Institution Finance
9	HI HR	Host Institution Human Resources
10	DA	Data Admin

Integrated Grant Management System (IGMS)

<https://researchgrant.gov.sg/>

Registration and Login

1. Overview of IGMS

2. Registration and Login

- Register as a Data Admin in IGMS
- Logging in as a Data Admin
- Links and Menus for Data Admin

3. Proposal Submission module

- Pre-requisites to accessing a Proposal
- Accessing a Draft Proposal
- Accessing a Proposal that is Pending Resubmission
- Filling up the Proposal form

Register as a Data Admin in IGMS

Register as a Data Admin in IGMS – 1

1

Click on “Host Institution Users” login option on the IGMS login page

1



Host Institution Users

- Principal Investigator
- HI Administrator
- Office of Research/ Director of Research
- HI Finance/ HI Human Resource
- Data Administrator/ HI Audit

To Note

This Login route is for users who are applying for grant calls or performing transactions on behalf of their company.

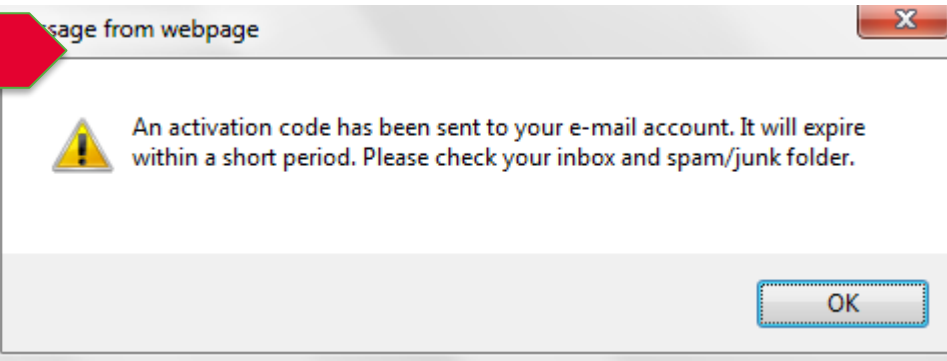
Register as a Data Admin in IGMS – 2

The screenshot shows the 'Registration' form in the IGMS system. At the top, there are tabs for 'Registration' and 'Login'. The form includes the following fields and buttons:

- Identification type:** A dropdown menu.
- Identification No.:** A text input field.
- Name:** A text input field, marked with a red asterisk (*) and callout 2.
- E-mail ID:** A text input field, marked with a red asterisk (*) and callout 2.
- ORCID ID:** A text input field, marked with a red asterisk (*) and callout 2. Below it is a button labeled 'Authorise your ORCID ID' with callout 3.
- Activation code:** A text input field, marked with callout 4, and a 'Retrieve' button next to it with callout 3.
- Next >:** A blue button at the bottom right, marked with callout 5.

2 Fill up all the mandatory fields indicated by the Asterisk (*). Identification type and Identification No will be populated by system.

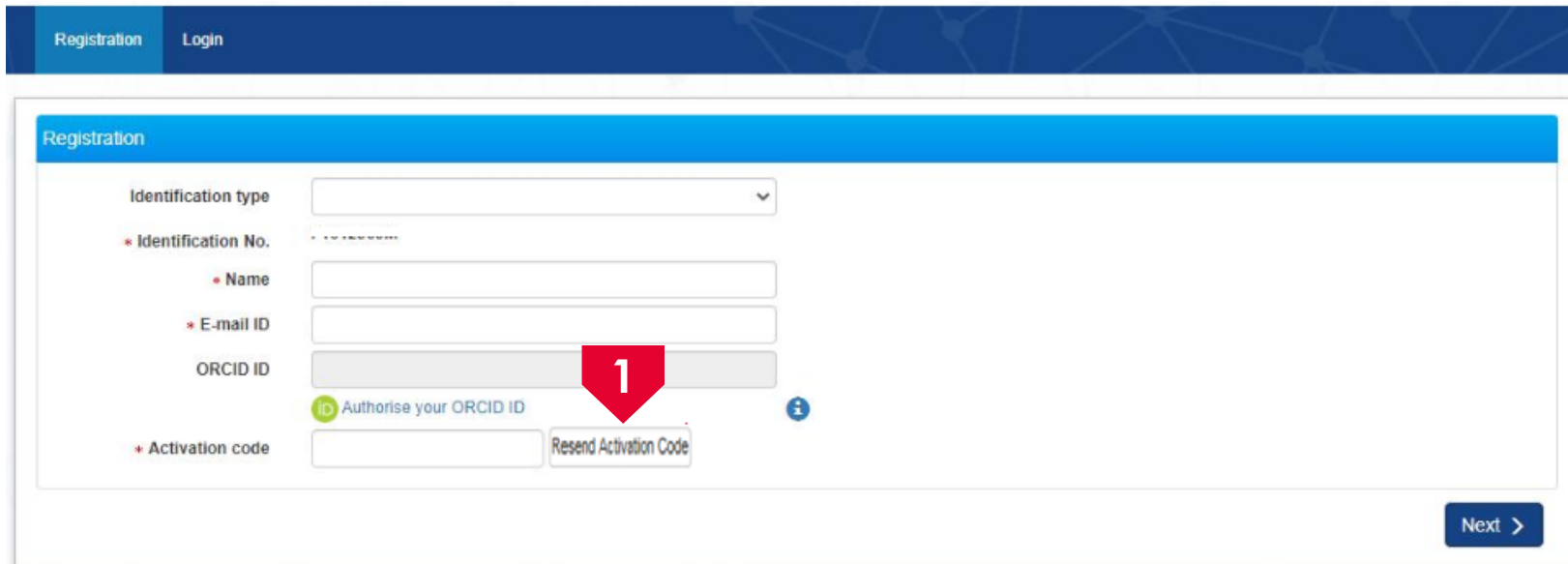
3 Click on **Retrieve** button to generate a new Activation Code. System sends an Activation Code which will be valid for 15 minutes to the email account mentioned at the above.



System displays a message indicating an Activation Code has been sent to your email account. Input the Activation Code.

5 Click on Next button to complete the registration.

Register as a Data Admin in IGMS – 3



The screenshot shows the registration form with the following fields and buttons:

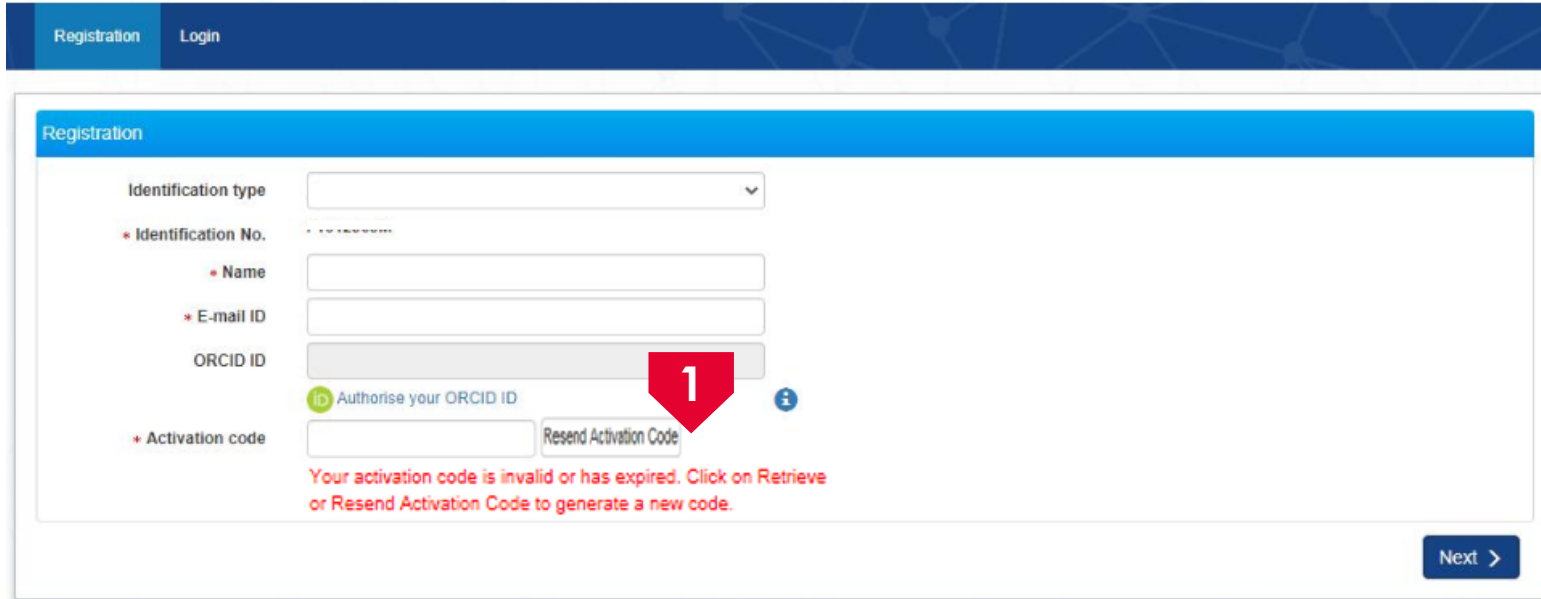
- Identification type (dropdown menu)
- * Identification No. (text input)
- * Name (text input)
- * E-mail ID (text input)
- ORCID ID (text input)
- Authorize your ORCID ID (checkbox)
- * Activation code (text input)
- Resend Activation Code (button)
- Next > (button)

A red arrow with the number '1' points to the 'Resend Activation Code' button.

1

If user misses the Activation Code, he/she should click Resend Activation Code button to generate a new one. System will send a new code in a new email.

Register as a Data Admin in IGMS – 4



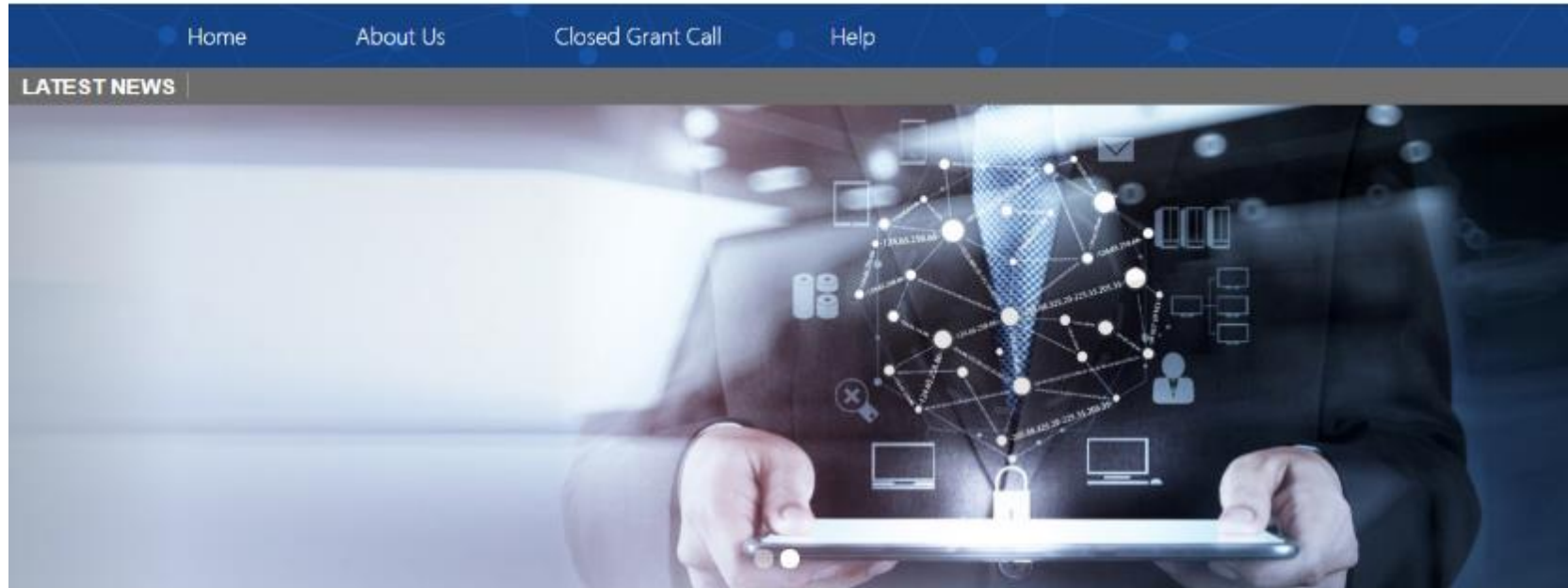
The screenshot shows the registration form in the IGMS system. The form includes fields for Identification type, Identification No., Name, E-mail ID, ORCID ID, and Activation code. A red arrow labeled '1' points to the ORCID ID field. Below the ORCID ID field, there is a button labeled 'Resend Activation Code'. A red error message is displayed at the bottom of the form: "Your activation code is invalid or has expired. Click on Retrieve or Resend Activation Code to generate a new code." A "Next >" button is located at the bottom right of the form.

1

If user inputs a wrong Activation Code, system displays the error message. User can click Resend Activation Code button to generate a new one. System will send a new code in a new email.

Logging in as a Data Admin

Logging in as a Data Admin – 1



1 Click on **Login**

A screenshot of the website's main content area. On the left is a 'Login' sidebar with a 'LOGIN' button. On the right is an 'Open Opportunities' section with a search bar, pagination, and a table of results. A red arrow with the number '1' points to the 'LOGIN' button.

1

Login

LOGIN

Subscribe

Open Opportunities

Search

1 5 of 12 matching results found

< 1 2 3 >

Show 5

Grant Call Name	Managing Organisation	Opening Date	Closing Date
PAX14	Ministry Of Education	9-Sep-2017	1-Jan-2019
	A*STAR Agency		

Logging in as a Data Admin– 2

1



Host Institution Users

- Principal Investigator
- HI Administrator
- Office of Research/ Director of Research
- HI Finance/ HI Human Resource
- Data Administrator/ HI Audit

1

Click on “**Host Institution Users**” login option

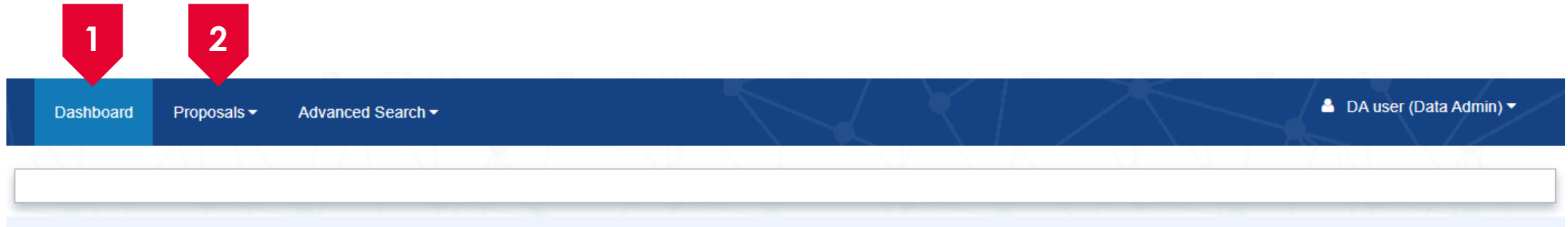
**Forget & reset password for
Singpass login
(Host Institution and
Individual users)**

Forget and Reset Password for Singpass Login

Go to www.singpass.gov.sg to reset the password or to retrieve lost password

Links and Menus for Data Admin

Links and Menus for Data Admin



1 **Dashboard:** Displays the items pending user's actions (coming soon)

2 **Proposals:** Displays the proposals assigned to the Data Admin by the PI

Proposal Submission

1. Overview of IGMS
2. Registration & User Profile module
 - Register as a Data Admin in IGMS
 - Logging in as a Data Admin
 - Links and Menus for Data Admin
- 3. Proposal Submission module**
 - Pre-requisites to accessing a Proposal
 - Accessing a Draft Proposal
 - Accessing a Proposal that is Pending Resubmission
 - Filling up the Proposal form

Pre-requisites to accessing a Proposal

Pre-requisites to accessing a Proposal - 1

- The Data Admin must be assigned by the Lead PI to the grant call (refer to the training manual on Potential applicants slides for details)
- The PI can only assign a Data Admin to a grant call after he has started a Draft Proposal for that grant call
- The Data Admin can only access Draft proposals and proposals with status of Pending Resubmission.
- For proposals returned back to PI in “Pending Resubmission” status, the PI must click on the link for the item in the dashboard before the Data Admin can start to edit the proposal.

Accessing a Draft Proposal

Accessing a draft proposal - 1

1 Click on **Proposals**

2 Click on **View Draft Proposals**

3 Click on the **Proposal ID**

Proposals

My proposals

1 - 2 of 2 matching results found

Proposal ID	Grant call title	Title of research project	Type	Submitted date	Stage	Proposal status
	NRFFEL2021	DA Test NRF 2 (Removal of DA)	Full		Submission	
N/A	GC Test for KPI Questionnaire CR0067	KMO Test DA proposal 2	Full		Submission	

Accessing a draft proposal - 2

Dashboard Proposals Advanced Search DA user (Data Admin)

Home > Proposals > Proposal Overview

Proposals

Title of research project	KMO Test DA proposal 2	Stage	Submission
Grant call ID	GCCNRF_CR0067-01	Proposal status	Draft
Name of lead PI	GCC NRF PI 2		
Type	Full		

4 Actions

5 View proposal information

4 Click on **Actions**

5 Click on **View proposal information**

Agency for Science, Technology and Research
Ministry of Education Singapore
MINISTRY OF HEALTH Singapore
NATIONAL RESEARCH FOUNDATION
PRIME MINISTER'S OFFICE SINGAPORE
Research . Innovation . Enterprise

Accessing a draft proposal - 3

6 Research Details → Research Team, Collaborators, Referees → Research Milestone → Budget → Declaration of Ethics Approval → Other Attachments → Undertakings

6

Research details Expand All Sections

Please ensure that all the details required for your proposal are included in this application form. Subsequent changes after submission will not be allowed.

Hide Proposal Details

Title of research project	KMO Test DA proposal 2		
Proposal ID	Last updated date	12-Jul-2021	
Proposal status	Draft	Grant call closing date	25-Feb-2050 12:00 AM

- Overview
- Research details
- HRCS coding
- Scientific abstract
- Lay abstract
- Research proposal
- Action Trail

Save as Draft **H** Next >

Update the required details in the proposal by clicking on the tabs to access different parts of the proposal

Accessing a Proposal that is Pending Resubmission

Accessing a proposal that is pending resubmission - 2

The screenshot displays the IGMS (Integrated Grant Management System) interface. At the top left, the logo reads "IGMS Integrated Grant Management System". The top right features the Singapore Government logo with the tagline "Integrity • Service • Excellence" and links for "Feedback | Contact Us | Sitemap". A search bar is also present. The main navigation bar includes "Dashboard", "Grants", and "Proposals". A user profile for "GCC MOE PI 10 (Data Admin)" is visible in the top right. An error message box is overlaid in the center, stating: "Error: Please inform the Lead PI to log in to IGMS to access the pending workflow item on his/her dashboard. After this is done, you may view/edit this item." A red arrow with the number "4" points to the "Ok" button of the error message. Below the navigation bar, a breadcrumb trail shows "Home > Proposals > Proposal Overview > Research Details". A horizontal menu of proposal sections is shown, each with a green checkmark: "Research Details", "Research Team, Collaborators, Referees", "Research Milestone", "Technical Milestone", "Budget", "Key Performance Indicator", and "Declaration Ethics Appr". Below this menu, a "Research details" section is expanded, showing a message: "Please ensure that all the details required for your proposal are included in this application form. Subsequent changes after submission will not be allowed."

4

If PI has not clicked the dashboard item, system will prompt Data Admin to inform Lead PI to click the workflow link. This is required before the DA can edit the proposal.

Accessing a proposal that is pending resubmission - 3

Dashboard Proposals ▾ Advanced Search ▾ DA user (Data Admin) ▾

Home > Proposals > Proposal Overview

Proposals

Title of research project	CR0067	Stage	Submission
Grant call ID	GCCNRF_CR0067-01	Proposal status	Pending Resubmission
Name of lead PI	GCC NRF PI 2		
Type	Full		

5 Actions ▾

6 View proposal information

5 Click on **Actions**

6 Click on **View proposal information**

Accessing a proposal that is pending resubmission - 4

The screenshot shows a navigation bar at the top with tabs: Research Details, Research Team, Collaborators, Referees, Research Milestone, Budget, Declaration of Ethics Approval, Other Attachments, and Undertakings. A red arrow labeled '7' points to the 'Research Details' tab. Below the navigation bar is a 'Research details' section with a warning message: 'Please ensure that all the details required for your proposal are included in this application form. Subsequent changes after submission will not be allowed.' A 'Hide Proposal Details' link is present. Below this is a table with the following data:

Title of research project	CR0067	Last updated date	14-Jul-2021
Proposal ID	NRFCR0067-0001	Grant call closing date	25-Feb-2050 12:00 AM
Proposal status	Pending Resubmission		

Below the table is a list of expandable sections: Overview, Research details, HRCS coding, Scientific abstract, Lay abstract, Research proposal, and Action Trail. A red arrow labeled '8' points to the 'Action Trail' section. At the bottom right of the main content area are two buttons: 'Save as Draft' and 'Next'.

7 Update the required details in the proposal by clicking on the tabs to access different parts of the proposal

8 The action trail will have the comments keyed in by ORE, DOR and PM. This section will inform user on what needs to be updated in the proposal.

Accessing a proposal that is pending resubmission - 5

Action Trail

1 - 2 of 2 matching results found

⏪ < 1 > ⏩

Date	Submitted by	Comments
06-Sep-2017	ORE 1	Returned
06-Sep-2017	P1	Please approve

A This column will display the date when the comments/ action was taken

B This column displays the name of the person who performed the action or provided comments

C This column displays the comments provided by the person

Accessing a proposal that is pending resubmission - 6

Research Details ✓ Research Team, Collaborators, Referees ✓ Research Milestone ✓ Budget ✓ Declaration of Ethics Approval ✓ Other Attachments ✓ Undertaking 9

Undertaking Expand All Sections

The Lead Principal Investigator (Lead PI), the Office of Research (ORE) and the Director of Research (DOR) are required to declare and undertake all the responsibilities listed in this section.

^ Hide Proposal Details

Title of research project	CR0067	Last updated date	17-Jul-2021
Proposal ID	NRFCR0067-0001	Grant call closing date	25-Feb-2050 12:00 AM
Proposal status	Pending Resubmission		

Undertaking by lead PI

Action Trail

< Back 10 Inform Lead PI

9

Navigate to the Undertaking section

10

Click on “Inform Lead PI” when the updates are complete

Filling up the Proposal Form

Filling up the Proposal Form

The proposal will contain a maximum on 11 forms. The actual number of forms to fill up will vary based on the Grant Call that the PI is trying to apply.

1 Research Details

2 Research team, collaborators, Referees

3 Key Performance Indicator

4 Research Milestone

5 Technical Milestone

6 Budget

7 Funding Support

8 Reviewers

9 Declaration of Ethics

10 Other Attachments

11 Undertaking

To Note

While applying for full proposal, the contents of the white paper will be carried over to the full proposal.

1 Research Details

1.1 Overview

1.2 Institution

1.3 Research details

1.4 HRCS coding

1.5 Scientific abstract

1.6 Lay abstract

1.7 Research Proposal

1.8 Action Trail

The Research Details has 8 Sub-Sections



Research details Expand All Sections

Please ensure that all the details required for your proposal are included in this application form. Subsequent changes after submission will not be allowed.

[^ Hide Proposal Details](#)

Title of research project	Cyber Security research project	Last updated date	02-Sep-2017
Proposal ID		Grant call closing date	29-Sep-2017 11:59 PM
Proposal status	Draft		

- Overview
- Institution
- Research details
- HRCS coding
- Scientific abstract
- Lay abstract
- Research proposal
- Action Trail

To Note

Save as Draft **H** Next >

1. To save proposal as a draft, click on Save as Draft button
2. To navigate to next screens, click on **Next**, **Back** or click on the top navigation

1 Research Details

1.1 Overview

1.2 Institution

1.3 Research details

1.4 HRCS coding

1.5 Scientific abstract

1.6 Lay abstract

1.7 Research Proposal

1.8 Action Trail

Overview

1 Provide an overview of the research project in this section.

* Project duration (months) 60

* Academic institution Faculty of Dentistry (NUS)

* Title of research project Title of research project

1 Fill up the overview section

2 The academic institution field may not be visible for all proposals. The field will appear only when it is applicable to the grant call. Select the academic institution. All proposals where academic institution is applicable has to go through AI ORE verification and AI DOR endorsement

1 Research Details

1.1 Overview

1.2 **Institution**

1.3 Research details

1.4 HRCS coding

1.5 Scientific abstract

1.6 Lay abstract

1.7 Research Proposal

1.8 Action Trail

S/N	Institution name
1	Default Vendor

Remove - Add +

1

Fill up the institution section. The default institution will be filled up based on the Lead PIs institution.

2

The add button will be able available only for proposals which allow multiple institutions. To add institutions, click on **Add** button.

1 Research Details

1.1 Overview

1.2 **Institution**

1.3 Research details

1.4 HRCS coding

1.5 Scientific abstract

1.6 Lay abstract

1.7 Research Proposal

1.8 Action Trail

Add/ Edit Institution

3

* Institution

Beacon Primary School

4

Cancel

Save

3

Select the institution from the drop down

4

Click on **Save** button

1 Research Details

1.1 Overview

1.2 **Institution**

1.3 Research details

1.4 HRCS coding

1.5 Scientific abstract

1.6 Lay abstract

1.7 Research Proposal

1.8 Action Trail

Institution

The Institution is responsible for undertaking and managing the research, as well as administering the funding. You are not allowed to remove the institution which you belong to. You are allowed to add additional institutions only if the Grant Call allows for multiple institutions.

S/N	Institution name	
1	Default Vendor	
2	Advanced Digital Sciences Centre	<input type="checkbox"/>
5	Beacon Primary School	<input type="checkbox"/>

Remove - Add +

5 A new row is added

1 Research Details

1.1 Overview

1.2 **Institution**

1.3 Research details

1.4 HRCS coding

1.5 Scientific abstract

1.6 Lay abstract

1.7 Research Proposal

1.8 Action Trail

Institution

The Institution is responsible for undertaking and managing the research, as well as administering the funding. You are not allowed to remove the institution which you belong to. You are allowed to add additional institutions only if the Grant Call allows for multiple institutions.

S/N	Institution name	
1	Default Vendor	
2	Advanced Digital Sciences Centre	<input type="checkbox"/>
3	Beacon Primary School	<input type="checkbox"/>

Remove - Add +

6

To remove a institution, click on the check box

7

Click on **Remove**

To Note

1. The user can only remove institutions that were added. The Lead PI's institution cannot be removed.

1 Research Details

1.1 Overview

1.2 Institution

1.3 **Research details**

1.4 HRCS coding

1.5 Scientific abstract

1.6 Lay abstract

1.7 Research Proposal

1.8 Action Trail

Research details

Please provide the research details of the research project in this section.

1 * Keywords ⓘ

* Main research area ⓘ

* Research objectives ⓘ

* Potential application/ exploitation of research ⓘ

1 Fill up the research details section

1 Research Details

1.1 Overview

1.2 Institution

1.3 Research details

1.4 **HRCS coding**

1.5 Scientific abstract

1.6 Lay abstract

1.7 Research Proposal

1.8 Action Trail

HRCS coding

Please select the category/categories or code(s) from the pre-defined list applicable to your research.

1

Category	<input checked="" type="checkbox"/> Reproductive Health and Childbirth	<input type="checkbox"/> Injuries and Accidents	<input type="checkbox"/> Mental Health	<input type="checkbox"/> Stroke	<input type="checkbox"/> Ear
	<input checked="" type="checkbox"/> Inflammatory and Immune System	<input type="checkbox"/> Renal and Urogenital	<input type="checkbox"/> Neurological	<input type="checkbox"/> Blood	
	<input checked="" type="checkbox"/> Oral and Gastrointestinal	<input type="checkbox"/> Congenital Disorders	<input type="checkbox"/> Respiratory	<input type="checkbox"/> Other	
	<input checked="" type="checkbox"/> Generic Health Relevance	<input type="checkbox"/> Musculoskeletal	<input type="checkbox"/> Infection	<input type="checkbox"/> Skin	
	<input type="checkbox"/> Metabolic and Endocrine	<input type="checkbox"/> Cardiovascular	<input type="checkbox"/> Cancer	<input type="checkbox"/> Eye	

Research activity code 1: Underpinning Research | Normal biological development and functioning ⓘ

Research activity code 2: Health and Social Care Services Research | Organisation and delivery of services ⓘ

1 This section is only applicable when the research area is Biomedical Sciences

1 Research Details

1.1 Overview

1.2 Institution

1.3 Research details

1.4 HRCS coding

1.5 Scientific abstract

1.6 Lay abstract

1.7 Research Proposal

1.8 Action Trail

Scientific abstract

1 Provide a succinct and accurate scientific or academic description of the proposal to include the specific aims, hypotheses, methodology & approach of the research proposal and feasibility of the proposal, highlighting its importance to science or medicine (if applicable).

* Scientific abstract

Scientific abstract

1 Fill up the scientific abstract

1 Research Details

1.1 Overview

1.2 Institution

1.3 Research details

1.4 HRCS coding

1.5 Scientific abstract

1.6 **Lay abstract**

1.7 Research Proposal

1.8 Action Trail

Lay abstract

1

Provide an abstract of the proposed research, written for the understanding of individuals who are not trained in the scientific field. The abstract should be written in relatively simple, non-technical language. This information may be used for public communication purposes (e.g. announcement of grant call results).

* Lay abstract

Lay abstract

1

Fill up the Lay abstract

1 Research Details

1.1 Overview

1.2 Institution

1.3 Research details

1.4 HRCS coding

1.5 Scientific abstract

1.6 Lay abstract

1.7 **Research Proposal**

1.8 Action Trail

Research proposal

Please download the template(s) and upload the completed document(s) and/or additional attachments in the form of Appendices e.g. pictures, diagrams, references and/or charts in this section. Instructions: Please click [here](#) to download the template(s). To add attachment, click the 'Add files...' button. Once completed, click the 'Start upload' button. File types allowable include: txt, doc, pdf, etc. The maximum size for each file is 4 MB.

+ Add files... Start upload Cancel upload Delete

NOTE: The attached file(s) will be displayed after anti-virus scanned is complete. Please wait and visit this page later.

File name	Size/Status	Actions	<input type="checkbox"/> Check all
Scientific.png	18.13 KB	Delete	<input type="checkbox"/>

1

Download the research proposal template by clicking on **here**
Fill up the template

2

Click on **Add** files to upload the filled up research proposal template

1 Research Details

1.1 Overview

1.2 Institution

1.3 Research details

1.4 HRCS coding

1.5 Scientific abstract

1.6 Lay abstract

1.7 Research Proposal

1.8 **Action Trail**

Action Trail

1 - 10 of 10 matching results found

	Submitted by	Comments
06-Sep-2017	Jason Chew	Approved by PM
06-Sep-2017	DOR1	Endorsed
06-Sep-2017	ORE 1	Submitted to DOR for endorsement
06-Sep-2017	ORE 1	Returned to PI
06-Sep-2017	DOR1	Returned by DOR

1 This section displays the date and actions each party took in the course of approval of the proposal

2

Research team, collaborators, Referees

2.1

Research team

2.2

Collaborators

2.3

Referees

2.4

Mentors

The Research team, collaborators, Referees has 4 Sub-Sections

Research Details ✓ Research Team, Collaborators, Referees Key Performance Indicator Research Milestone Technical Milestone Budget Funding Support

Research team, collaborators, referees Expand All Sections

Please ensure that all the details required for your proposal are included in this application form. Subsequent changes after submission will not be allowed.

Hide Proposal Details

Title of research project	Cyber Security research project	Last updated date	06-Sep-2017
Proposal ID		Grant call closing date	29-Sep-2017 11:59 PM
Proposal status	Draft		

Research team Collaborators Referees Mentors

Back Save as Draft Next

To Note

1. To save proposal as a draft, click on Save as Draft button
2. To navigate to next screens, click on **Next** , **Back** or click on the top navigation

2

Research team, collaborators, Referees

2.1

Research team

2.2

Collaborators

2.3

Referees

2.4

Mentors

Research team

Please ensure that the team members fulfil the eligibility criteria of the grant call. Please list the team members (Lead PI, Team PI and/or Co-Investigator) and provide the required details in this section. Click on the name and key in all the mandatory fields.

S/N	Name	Institution	Role in project	% time within total work commitment	% time within this project
1	P1	Default Vendor	LeadPI		

Remove Add

There are 3 functions for Research team section

2.1.1

Updating a Research Team Member

2.1.2

Adding a new Research Team Member

2.1.3

Removing a Research Team Member

2

Research team, collaborators, Referees

2.1

Research team

2.2

Collaborators

2.3

Referees

2.4

Mentors

2.1.1

Updating a Research team member profile

Research team

Please ensure that the team members fulfil the eligibility criteria of the grant call. Please list the team members (Lead PI, Team PI and/or Co-Investigator) and provide the required details in this section. Click on the name and key in all the mandatory fields.

S/N	Institution	Role in project	% time within total work commitment	% time within this project
P1	Default Vendor	LeadPI		

Remove Add

1

The logged in user will be defaulted as the Lead PI. The Lead PI cannot be removed from the proposal. The Lead PIs information has to be updated.

2

To update the Lead PIs information, click on the name

2

Research team, collaborators, Referees

2.1

Research team

2.1.1

Updating a Research team member profile

2.2

Collaborators

2.3

Referees

2.4

Mentors

To Note

1. The Lead PI and Team PI's ORCID must be authorised before they can be added as a team member.
2. % time within this project for Lead PI + all Team PI(s) + collaborator(s) must add up to 100%.

Add/ Edit Research Team Member

To add/edit a team member, please perform a search by selecting the field (Email, NRIC/FIN or ORCID) in the "Search by" box, input the keywords and click on the "Search" button.

Search by: E-mail

Salutation: Prof.

* Identification type: FIN

* Identification number:

ORCID: 0000-0002-8689-4935

* Institution: Default Vendor

Remarks:

* Attach CV: Please attach a detailed CV. The CV should contain updated information of the person, including academic qualification, professional experience and accomplishments. Please adhere to the CV format requirements and maximum page limit, as requested by the grantor (if any). please click [here](#) to download template.

Please also attach a list in chronological order, showing the titles and complete references to recent representative publications relevant to this research proposal only.

To add attachment, click the 'Attach files...' button. Once completed, click the 'Start upload' button. File types allowable include: txt, doc, pdf, zip, xls. The maximum size for each file is 4 MB.

NOTE: Attached file(s) will be displayed after anti-virus scanned is complete. Please wait and visit this page later.

3

Fill up the Lead PI's information

4

Download the CV template by clicking on **here**

5

Attach the filled up CV template

6

Click on **Save** to save the information

2

Research team, collaborators, Referees

2.1

Research team

2.2

Collaborators

2.3

Referees

2.4

Mentors

2.1.1

Updating a Research team member profile

Research team

Please ensure that the team members fulfil the eligibility criteria of the grant call. Please list the team members (Lead PI, Team PI and/or Co-Investigator) and provide the required details in this section. Click on the name and key in all the mandatory fields.

S/N	Name	Institution	Role in project	% time within total work commitment	% time within this project
P1		Default Vendor	LeadPI	50	50

Remove Add

7

7

The Lead PI information is updated

To Note

1. Follow the same process to update other team member's information

2

Research team, collaborators, Referees

2.1

Research team

2.2

Collaborators

2.3

Referees

2.4

Mentors

2.1.2

Adding a new Research team member

Research team

Please ensure that the team members fulfil the eligibility criteria of the grant call. Please list the team members (Lead PI, Team PI and/or Co-Investigator) and provide the required details in this section. Click on the name and key in all the mandatory fields.

S/N	Name	Institution	Role in project	% time within total work commitment	% time within this project
1	P1	Default Vendor	LeadPI	50	50

Remove Add

1

To add a new team member. Click on the Add button

2

Research team, collaborators, Referees

2.1

Research team

2.2

Collaborators

2.3

Referees

2.4

Mentors

To Note

1. All research team members should be registered in the system before they can be added as a team member

2.1.2

Adding a new Research team member

Add/ Edit Research team Member

To add/edit a team member, please perform a search by selecting the field (Email, NRIC/FIN or ORCID) in the "Search by" box, input the keywords and click on the "Search" button.

2 Search by

Salutation

* Identification type

* Identification number

ORCID

* Institution

Remarks

* Name

* Role in project

* % time within total work commitment

* % time within this project

* Attach CV

Please attach a detailed CV. The CV should contain updated information of the person, including academic qualification, professional experience and accomplishments. Please adhere to the CV format requirements and maximum page limit, as requested by the grantor (if any). please click [here](#) to download template.

Please also attach a list in chronological order, showing the titles and complete references to recent representative publications relevant to this research proposal only.

To add attachment, click the 'Attach files...' button. Once completed, click the 'Start upload' button. File types allowable include: txt, doc, pdf, zip, xls. The maximum size for each file is 4 MB.

NOTE: The attached file(s) will be displayed after anti-virus scanned is complete. Please wait and visit this page later.

2

Search for the team member using the search option

2

Research team, collaborators, Referees

2.1

Research team

2.2

Collaborators

2.3

Referees

2.4

Mentors

2.1.2

Adding a new Research team member

Add/ Edit Research Team Member

To add/edit a team member, please perform a search by selecting the field (Email, NRIC/FIN or ORCID) in the "Search by" box, input the keywords and click on the "Search" button.

3 Search by:

Salutation:

* Identification type:
 Name
 FIN
 E-mail
 ORCID

* Identification number:

ORCID:

* Institution:

* Name:

* Role in project:

* % time within total work commitment:

* % time within this project:

To Note

% time within this project for Lead PI + all Team PI(s) + collaborator(s) must add up to 100%

3

Search for a team member using

1. NRIC
2. FIN
3. Name (the name should be keyed in exactly as registered by the user. No partial search is allowed)
4. E-Mail
5. ORCID

2

Research team, collaborators, Referees

2.1

Research team

2.2

Collaborators

2.3

Referees

2.4

Mentors

To Note

Institution

1. Select the institution that the team member belongs to. If the institution is not present, contact the helpdesk.

2.1.2

Adding a new Research team member

Add/ Edit Research Team Member

To add/edit a team member, please perform a search by selecting the field (Email, Name, ORCID) in the "Search by" box, input the keywords and click the "Search" button.

Search by: E-mail

Salutation: Prof.

* Identification type: FIN

* Identification number:

ORCID: 0000-0002-8689-4935

* Institution: Default Vendor

Remarks:

* Attach CV:

6

4

5

4

5

6

Key in the search criteria

Click on the magnifying glass to search

The search results are displayed

* Attach CV

Please attach a detailed CV. The CV should contain updated information of the person, including academic qualification, professional experience and accomplishments. Please adhere to the CV format requirements and maximum page limit, as requested by the grantor (if any). please click [here](#) to download template.

Please also attach a list in chronological order, showing the titles and complete references to recent representative publications relevant to this research proposal only.

To add attachment, click the 'Attach files...' button. Once completed, click the 'Start upload' button. File types allowable include: txt, doc, pdf, zip, xls. The maximum size for each file is 4 MB.

NOTE: The attached file(s) will be displayed after anti-virus scanned is complete. Please wait and visit this page later.

+ Attach files...

Cancel X Save

2

Research team, collaborators, Referees

2.1

Research team

2.2

Collaborators

2.3

Referees

2.4

Mentors

To Note

Role in Project

1. Team PI: Team PIs can have separate budgets for some Grant Calls
2. Co-I: Co-I cannot have separate budgets

2.1.2

Adding a new Research team member

Add/ Edit Research Team Member

To add/edit a team member, please perform a search by selecting the field (Email, NRIC/FIN or ORCID) in the "Search by" box, input the keywords and click on the "Search" button.

7 Search by: NRIC

Salutation: Prof.

Identification type: FIN

Identification number:

ORCID: 0000-0002-8689-4935

8 Institution: A*STAR Computational Resource Ce

Remarks

9 Attach CV: Please attach a detailed CV. The CV should include updated information of the person, including academic qualification, professional experience and accomplishments. Please adhere to the CV format requirements and maximum page limit, as requested by the grantor (if any). please click [here](#) to download template.

Please also attach a list in chronological order, showing the titles and complete references to recent representative publications relevant to this research proposal only.

To add attachment, click the 'Attach files...' button. Once completed, click the 'Start upload' button. File types allowable include: txt, doc, pdf, zip, xls. The maximum size for each file is 4 MB.

NOTE: The attached file(s) will be displayed after anti-virus scanned is complete. Please wait and visit this page later.

10 Award.png

+ Attach files...

11 Cancel Save

7

Fill up the Team members information

8

Select the institution the team member belongs to

9

Download the CV template by clicking on **here**

10

Attach the filled up CV template

11

Click on **Save** to save the information

2

Research team, collaborators, Referees

2.1

Research team

2.2

Collaborators

2.3

Referees

2.4

Mentors

2.1.2

Adding a new Research team member

12

Error

ORCID ID is mandatory and should be authenticated.

OK

12

After clicking on Save button, system will prompt the above error message if the PI (Lead PI or Team PI) has not authorised his/her ORCID.

2

Research team, collaborators, Referees

2.1

Research team

2.2

Collaborators

2.3

Referees

2.4

Mentors

2.1.2

Adding a new Research team member

Research team

Please ensure that the team members fulfil the eligibility criteria of the grant call. Please list the team members (Lead PI, Team PI and/or Co-Investigator) and provide the required details in this section. Click on the name and key in all the mandatory fields.

S/N	Name	Institution	Role in project	% time within total work commitment	% time within this project	
1	P1	Default Vendor	LeadPI	50	50	
	P2	A*STAR Computational Resource Centre	TeamPI	20	25	<input type="checkbox"/>

Remove Add

14

14

A new team member is added to research team section

2

Research team, collaborators, Referees

2.1

Research team

2.2

Collaborators

2.3

Referees

2.4

Mentors

To Note

Lead PI cannot be removed from the proposal

2.1.3

Removing a Research team member

Research team

Please ensure that the team members fulfil the eligibility criteria of the grant call. Please list the team members (Lead PI, Team PI and/or Co-Investigator) and provide the required details in this section. Click on the name and key in all the mandatory fields.

S/N	Name	Institution	Role in project	% time within total work commitment	% time within this project	
1	P1	Default Vendor	LeadPI	50	50	<input type="checkbox"/>
2	P2	A*STAR Computational Resource Centre	TeamPI	20	25	<input type="checkbox"/>

Remove Add

1

To remove a team member, check the checkbox

2

Click on **Remove**

2

Research team, collaborators, Referees

2.1

Research team

2.2

Collaborators

2.3

Referees

2.4

Mentors

Collaborators				
A collaborator is an individual who collaborates in the scientific development and execution of the project. A collaborator would typically devote a specific percent of effort to the project. Researchers from overseas institutions or private companies can only participate as collaborators.				
S/N	Name	Institution	% time within total work commitment	% time within this project
Remove Add				

There are 3 functions for Collaborator section

2.2.1

Adding a Collaborator

2.2.2

Updating a Collaborator

2.2.3

Removing a Collaborator

2

Research team, collaborators, Referees

2.1

Research team

2.2

Collaborators

2.3

Referees

2.4

Mentors

2.2.1

Adding a Collaborator

Collaborators

A collaborator is an individual who collaborates in the scientific development and execution of the project. A collaborator would typically devote a specific percent of effort to the project. Researchers from overseas institutions or private companies can only participate as collaborators.

S/N	Name	Institution	% time within total work commitment	% time within this project
-----	------	-------------	-------------------------------------	----------------------------

Remove - Add +

1

To add a new collaborator, click on **Add** button

2

Research team, collaborators, Referees

2.1

Research team

2.2

Collaborators

2.3

Referees

2.4

Mentors

To Note

% time within this project for Lead PI + all Team PI(s) + collaborator(s) must add up to 100%

2.2.1

Adding a Collaborator

Add/Edit a Collaborator

Please add/edit the collaborator by providing inputs in the required fields below. Please upload the 'Letter of Commitment' stating the collaborator's specific role and contribution to the project in this section.

2

* Name

Collaborator

* Institution

Collaborator Institution

* E-mail

Collaborator@email.com

Telephone

90909090

* % time within total work commitment

100

* % time within this project

30

3

Cancel

Save

2

Fill up the details

3

Click on **Save** button

2

Research team, collaborators, Referees

2.1

Research team

2.2

Collaborators

2.3

Referees

2.4

Mentors

2.2.1

Adding a Collaborator

Collaborators

A collaborator is an individual who collaborates in the scientific development and execution of the project. A collaborator would typically devote a specific percent of effort to the project. Researchers from overseas institutions or private companies can only participate as collaborators.

S/N	Name	Institution	% time within total work commitment	% time within this project
4	Collaborator	Collaborator Institution	100	30

Remove Add

4

A new collaborator is added

2

Research team, collaborators, Referees

2.1

Research team

2.2

Collaborators

2.3

Referees

2.4

Mentors

2.2.2

Updating a Collaborator

Collaborators

A collaborator is an individual who collaborates in the scientific development and execution of the project. A collaborator would typically devote a specific percent of effort to the project. Researchers from overseas institutions or private companies can only participate as collaborators.

S/N	Institution	% time within total work commitment	% time within this project
1	Collaborator	100	30

Remove Add

1

To update a collaborator record, click on the name of the collaborator

2

Research team, collaborators, Referees

2.1

Research team

2.2

Collaborators

2.3

Referees

2.4

Mentors

To Note

% time within this project for Lead PI + all Team PI(s) + collaborator(s) must add up to 100%

2.2.2

Updating a Collaborator

Add/Edit a Collaborator

Please add/edit the collaborator by providing inputs in the required fields below. Please upload the 'Letter of Commitment' stating the collaborator's specific role and contribution to the project in this section.

2

* Name

Collaborator

* Institution

Collaborator Institution

* E-mail

Collaborator@email.com

Telephone

90909090

* % time within total work commitment

100

* % time within this project

30

3

Cancel

Save

2

Update the fields

3

Click on **Save** button to update the collaborator

2

Research team, collaborators, Referees

2.1

Research team

2.2

Collaborators

2.3

Referees

2.4

Mentors

2.2.2

Updating a Collaborator

Collaborators

A collaborator is an individual who collaborates in the scientific development and execution of the project. A collaborator would typically devote a specific percent of effort to the project. Researchers from overseas institutions or private companies can only participate as collaborators.

S/N	Name	Institution	% time within total work commitment	% time within this project	
4	Collaborator	Collaborator Institution	100	13	<input type="checkbox"/>

Remove - Add +

4

The collaborator record is updated

2

Research team, collaborators, Referees

2.1

Research team

2.2

Collaborators

2.3

Referees

2.4

Mentors

2.2.3

Removing a Collaborator

Collaborators

A collaborator is an individual who collaborates in the scientific development and execution of the project. A collaborator would typically devote a specific percent of effort to the project. Researchers from overseas institutions or private companies can only participate as collaborators.

S/N	Name	Institution	% time within total work commitment	% time within this project	
1	Collaborator	Collaborator Institution	100	13	<input type="checkbox"/>

Remove - Add +

1

To remove a collaborator, check the checkbox

2

Click on **Remove** button

2

Research team, collaborators, Referees

2.1

Research team

2.2

Collaborators

2.3

Referees

2.4

Mentors

Referees

Please input up to 5 referees.
Note: Certain programmes do not require any information on referees. Please refer to the specific instructions provided by the Grantor, if any.

S/N	Name	Institution	E-mail	Telephone
-----	------	-------------	--------	-----------

Remove Add

There are 3 functions for Referees section

2.3.1

Adding a Referees

2.3.2

Updating a Referees

2.3.3

Removing a Referees

2

Research team, collaborators, Referees

2.1

Research team

2.2

Collaborators

2.3

Referees

2.4

Mentors

2.3.1

Adding a Referee

Referees

Please input up to 5 referees.
Note: Certain programmes do not require any information on referees. Please refer to the specific instructions provided by the Grantor, if any.

S/N	Name	Institution	E-mail	Telephone
-----	------	-------------	--------	-----------

Remove - Add +

1

1

To add a new Referee, click on **Add** button

2

Research team, collaborators, Referees

2.1

Research team

2.2

Collaborators

2.3

Referees

2.4

Mentors

2.3.1

Adding a Referee



Add/Edit a Referee ✕

Please add/edit the referee by providing inputs in the required fields below.


2	* Name	<input type="text" value="Referee name"/>	* Institution	<input type="text" value="Referee Institution"/>
	* E-mail	<input type="text" value="Referee@email.com"/>	Telephone	<input type="text" value="90909090"/>

Referee's CV and letter of recommendation

NOTE: The attached file(s) will be displayed after anti-virus scanned is complete. Please wait and visit this page later.

 Desert.jpg 

[+ Attach files...](#)

3 Cancel ✕ Save 

2

Fill up the details

3

Click on **Save** button

2

Research team, collaborators, Referees

2.1

Research team

2.2

Collaborators

2.3

Referees

2.4

Mentors

2.3.1

Adding a Referee

Referees

Please input up to 5 referees.
Note: Certain programmes do not require any information on referees. Please refer to the specific instructions provided by the Grantor, if any.

S/N	Name	Institution	E-mail	Telephone	
4	Referee name	Referee Institution	Referee@email.com	90909090	<input type="checkbox"/>

Remove - Add +

4

A new referee is added

2

Research team, collaborators, Referees

2.1

Research team

2.2

Collaborators

2.3

Referees

2.4

Mentors

2.3.2

Updating a Referee

Referees

Please input up to 5 referees.
Note: Certain programmes do not require any information on referees. Please refer to the specific instructions provided by the Grantor, if any.

S/N	Name	Institution	E-mail	Telephone	
1	Referee name	Referee Institution	Referee@email.com	90909090	<input type="checkbox"/>

Remove - Add +

1

To update a Referee record, click on the name of the Referee

2

Research team, collaborators, Referees

2.1

Research team

2.2

Collaborators

2.3

Referees

2.4

Mentors

2.3.2

Updating a Referee

Add/Edit a Referee

Please add/edit the referee by providing inputs in the required fields below.

* Name

Referee name

* Institution

Referee Institution

* E-mail

Referee@email.com

Telephone

90909090

Referee's CV and letter of recommendation

NOTE: The attached file(s) will be displayed after anti-virus scanned is complete. Please wait and visit this page later.



Desert.jpg

+ Attach files...

Cancel

Save

2

Update the fields

3

Click on **Save** button to update the referee

2

Research team, collaborators, Referees

2.1

Research team

2.2

Collaborators

2.3

Referees

2.4

Mentors

2.3.2

Updating a Referee

Referees

Please input up to 5 referees.
Note: Certain programmes do not require any information on referees. Please refer to the specific instructions provided by the Grantor, if any.

S/N	Name	Institution	E-mail	Telephone
4	Referee name	Referee Institution 2	Referee@email.com	67667651

Remove Add

4

The Referee record is updated

2

Research team, collaborators, Referees

2.1

Research team

2.2

Collaborators

2.3

Referees

2.4

Mentors

2.3.3

Removing a Referee

Referees

Please input up to 5 referees.
Note: Certain programmes do not require any information on referees. Please refer to the specific instructions provided by the Grantor, if any.

S/N	Name	Institution	E-mail	Telephone	
1	Referee name	Referee Institution 2	Referee@email.com	67667651	<input type="checkbox"/>

Remove Add

1

To remove a referee, check the checkbox

2

Click on **Remove** button

2

Research team, collaborators, Referees

2.1

Research team

2.2

Collaborators

2.3

Referees

2.4

Mentors

To Note

The mentor section is applicable only for certain Grant Calls

S/N	Name	Institution	E-mail	Telephone
-----	------	-------------	--------	-----------

There are 3 functions for Mentor section

2.4.1

Adding a Mentor

2.4.2

Updating a Mentor

2.4.3

Removing a Mentor

2

Research team, collaborators, Referees

2.1

Research team

2.2

Collaborators

2.3

Referees

2.4

Mentors

2.4.1

Adding a Mentor

Mentors

Please input up to 5 mentors.

S/N	Name	Institution	E-mail	Telephone
-----	------	-------------	--------	-----------

Remove Add

1

1

To add a new Mentor, click on **Add** button

2

Research team, collaborators, Referees

2.1

Research team

2.2

Collaborators

2.3

Referees

2.4

Mentors

2.4.1

Adding a Mentor




Add/Edit a Mentor ✕

Please add/edit the mentor by providing inputs in the required fields below.

2	* Name	<input type="text" value="Mentor"/>	* Institution	<input type="text" value="Mentor Institution"/>
	* E-mail	<input type="text" value="mentor@email.com"/>	Telephone	<input type="text" value="90909090"/>

Mentor's CV and letter of recommendation

NOTE: The attached file(s) will be displayed after anti-virus scanned is complete. Please wait and visit this page later.

  Koala.jpg 

+ Attach files...

3 Cancel ✕ Save 🏠

2

Fill up the details

3

Click on **Save** button

2

Research team, collaborators, Referees

2.1

Research team

2.2

Collaborators

2.3

Referees

2.4

Mentors

2.4.1

Adding a Mentor

Mentors

Please input up to 5 mentors.

S/N	Name	Institution	E-mail	Telephone
4	Mentor	Mentor Institution	mentor@email.com	90909090

Remove Add

4

A new mentor is added

2

Research team, collaborators, Referees

2.1

Research team

2.2

Collaborators

2.3

Referees

2.4

Mentors

2.4.2

Updating a Mentor

Mentors

Please input up to 5 mentors.

S/N	Institution	E-mail	Telephone
1	Mentor	mentor@email.com	90909090

Remove Add

1

To update a Mentor record, click on the name of the Mentor

2

Research team, collaborators, Referees

2.1

Research team

2.2

Collaborators

2.3

Referees

2.4

Mentors

2.4.2

Updating a Mentor




Add/Edit a Mentor ✕

Please add/edit the mentor by providing inputs in the required fields below.


* Name	<input type="text" value="Mentor"/>	* Institution	<input type="text" value="Mentor Institution"/>
* E-mail	<input type="text" value="mentor@email.com"/>	Telephone	<input type="text" value="90909090"/>

Mentor's CV and letter of recommendation

NOTE: The attached file(s) will be displayed after anti-virus scanned is complete. Please wait and visit this page later.

  Koala.jpg 

[+ Attach files...](#)

Cancel ✕ Save 

2

Update the fields

3

Click on **Save** button to update the Mentor

2

Research team, collaborators, Referees

2.1

Research team

2.2

Collaborators

2.3

Referees

2.4

Mentors

2.4.2

Updating a Mentor

Mentors

Please input up to 5 mentors.

S/N	Name	Institution	E-mail	Telephone	
4	Mentor	Mentor Institution 2	Mentor@gmail.com	56458081	<input type="checkbox"/>

Remove - Add +

4

The Mentor record is updated

2

Research team, collaborators, Referees

2.1

Research team

2.2

Collaborators

2.3

Referees

2.4

Mentors

2.4.3

Removing a Mentor

The screenshot shows a web interface titled "Mentors". At the top, there is a blue header with the word "Mentors" and an upward arrow. Below the header is a light blue input field with the placeholder text "Please input up to 5 mentors.". Underneath is a table with the following columns: S/N, Name, Institution, E-mail, and Telephone. The table contains one row with the following data: S/N: 1, Name: Mentor, Institution: Mentor Institution 2, E-mail: Mentor@gmail.com, Telephone: 56458081. To the right of the table, there is a red arrow labeled "1" pointing to a small checkbox in the last column of the first row. Below the table, there are two buttons: "Remove" with a minus sign and "Add" with a plus sign. A red arrow labeled "2" points to the "Remove" button.

S/N	Name	Institution	E-mail	Telephone
1	Mentor	Mentor Institution 2	Mentor@gmail.com	56458081

1

To remove a mentor, check the checkbox

2

Click on **Remove** button

3

Key Performance Indicator

3.1

KPI # 1

3.2

KPI # 2

3.3

KPI # 3

3.4

KPI # 4

.....

.....

The Key Performance Indicator will have few sub sections. Each sub section is a KPI. There is no input required for the KPI screen during Proposal Submission.

The screenshot shows a navigation bar with the following steps: Key Performance Indicator, Research Milestone, Technical Milestone, Budget, Funding Support, Reviewers, and Declaration Ethics Appr. Below this is the 'Key performance indicator' section, which includes a header 'Key performance indicator' with an 'Expand All Sections' link. A light blue box contains the instruction: 'Please input the overall KPIs to be achieved for your research project in this section (if required by the Grantor)'. Below this is a 'Hide Proposal Details' section with a table of project information:

Title of research project	Cyber Security research project		
Proposal ID		Last updated date	06-Sep-2017
Proposal status	Draft	Grant call closing date	30-Sep-2017 07:59 AM

Below the table are several expandable sections, each with a downward arrow:

- Number of High Impact Publications and Top Conference Proceedings
- Number of Collaboration Projects
- Cash Funding
- Number of Technologies Deployed
- Number of Patents

At the bottom of the section are two buttons: '< Back' and 'Save as Draft' with a floppy disk icon, and 'Next >'.

To Note

1. To save proposal as a draft, click on Save as Draft button
2. To navigate to next screens, click on **Next** , **Back** or click on the top navigation

4 Research Milestone

4.1 Research milestone summary

The research milestone has only 1 sub section

Research Milestone

Technical Milestone

Budget

Funding Support

Reviewers

Declaration of Ethics Approval

Other Attachments

Research milestone

Please input all the Research Milestones to be achieved for the research project in this section. Research Milestones refer to the detailed activity milestones to be undertaken in this project.

Hide Proposal Details

Title of research project	Cyber Security research project	Last updated date	06-Sep-2017
Proposal ID		Grant call closing date	29-Sep-2017 11:59 PM
Proposal status	Draft		

Research milestone summary

Back

Save as Draft

Next

To Note

1. To save proposal as a draft, click on Save as Draft button
2. To navigate to next screens, click on **Next** , **Back** or click on the top navigation

4 Research Milestone

4.1 Research milestone summary

Research Milestone

Technical Milestone

Budget

Funding Support

Reviewers

Declaration of Ethics Approval

Other Attachments

Research milestone

Please input all the Research Milestones to be achieved for the research project in this section. Research Milestones refer to the detailed activity milestones to be undertaken in this project.

Hide Proposal Details

Title of research project	Cyber Security research project	Last updated date	06-Sep-2017
Proposal ID		Grant call closing date	29-Sep-2017 11:59 PM
Proposal status	Draft		

Research milestone summary

< Back

Save as Draft

Next >

There are 3 functions for Research Milestone Section

4.1.1

Adding a new Research Milestone

4.1.2

Updating a Research Milestone

4.1.3

Removing a Research Milestone

4 Research Milestone

4.1

Research milestone summary

4.1.1

Adding a new Research Milestone

Research milestone summary

Please propose milestones for assessment of the progress of the study. The proposed milestones will be subjected to review by a post-award committee at the end of each FY for the period of grant awarded.

For each specific milestone, the "start month" refers to the number of months from the month of the letter of award.

For e.g. if the letter of award was issued in June, the proposed milestone (production of antibodies) is planned to start in December (i.e 6 months from June) with a duration of 12 months, thus the milestone will be indicated as follow:

S/N	Description	Start Month	Duration (Months)
1.	Production of antibodies	6	12

S/N	Research milestone	Start month	Duration (months)
			1

Remove - Add +

1

To add a new Research Milestone, click on **Add** button

4 Research Milestone

4.1

Research milestone summary

To Note

Project Duration on Research details has to be updated before updating the research milestone page. "Start Month" refers to the number of months from the start of the project. "Duration" refers to the number of months to complete the milestone. The month 1 of project is considered as month 0. For example, if you are starting the activity on the first month of the project starting, then set the start month as 0

4.1.1

Adding a new Research Milestone

Add/Edit Research Milestone

Please add/edit the Research Milestones to be achieved for your research project.

* Research milestone

Research Milestone

* Start month

1

* Duration (months)

2

3

Cancel ✕

Save 🏠

2

Fill up the details

3

Click on **Save** button

4 Research Milestone

4.1.1

Adding a new Research Milestone

4.1

Research milestone summary

Research milestone summary

Please propose milestones for assessment of the progress of the study. The proposed milestones will be subjected to review by a post-award committee at the end of each FY for the period of grant awarded.

For each specific milestone, the "start month" refers to the number of months from the month of the letter of award.

For e.g. if the letter of award was issued in June, the proposed milestone (production of antibodies) is planned to start in December (i.e 6 months from June) with a duration of 12 months, thus the milestone will be indicated as follow:

S/N	Description	Start Month	Duration (Months)
1.	Production of antibodies	6	12

S/N	Research milestone	Start month	Duration (months)	
4	Research Milestone	1	2	<input type="checkbox"/>

Remove -

Add +

4

A new research milestone is added

4 Research Milestone

4.1

Research milestone summary

4.1.2

Updating a Research Milestone

Research milestone summary

Please propose milestones for assessment of the progress of the study. The proposed milestones will be subjected to review by a post-award committee at the end of each FY for the period of grant awarded.

For each specific milestone, the "start month" refers to the number of months from the month of the letter of award.

For e.g. if the letter of award was issued in June, the proposed milestone (production of antibodies) is planned to start in December (i.e 6 months from June) with a duration of 12 months, thus the milestone will be indicated as follow:

S/N	Description	Start Month	Duration (Months)
1.	Production of antibodies	6	12

S/N	Research milestone	Start month	Duration (months)	
1	Research Milestone	1	2	<input type="checkbox"/>

Remove

Add

1

To update a research milestone, click on the hyperlink on the research milestone field.

4 Research Milestone

4.1

Research milestone summary

To Note

Project Duration on Research details has to be updated before updating the research milestone page. "Start Month" refers to the number of months from the start of the project. "Duration" refers to the number of months to complete the milestone. The month 1 of project is considered as month 0. For example, if you are starting the activity on the first month of the project starting, then set the start month as 0

4.1.2

Updating a Research Milestone

Add/Edit Research Milestone

Please add/edit the Research Milestones to be achieved for your research project.

* Research milestone

* Start month * Duration (months)

2

Update the fields

3

Click on **Save** button to update the Research Milestone

4 Research Milestone

4.1

Research milestone summary

4.1.2

Updating a Research Milestone

Research milestone summary

Please propose milestones for assessment of the progress of the study. The proposed milestones will be subjected to review by a post-award committee at the end of each FY for the period of grant awarded.

For each specific milestone, the "start month" refers to the number of months from the month of the letter of award.

For e.g. if the letter of award was issued in June, the proposed milestone (production of antibodies) is planned to start in December (i.e 6 months from June) with a duration of 12 months, thus the milestone will be indicated as follow:

S/N	Description	Start Month	Duration (Months)
1.	Production of antibodies	6	12

S/N	Research milestone	Start month	Duration (months)	
4	Research Milestone 1	3	30	<input type="checkbox"/>

Remove -

Add +

4

The research milestone is updated

4 Research Milestone

4.1

Research milestone summary

4.1.3

Removing a Research Milestone

Research milestone summary

Please propose milestones for assessment of the progress of the study. The proposed milestones will be subjected to review by a post-award committee at the end of each FY for the period of grant awarded.
For each specific milestone, the "start month" refers to the number of months from the month of the letter of award.
For e.g. if the letter of award was issued in June, the proposed milestone (production of antibodies) is planned to start in December (i.e 6 months from June) with a duration of 12 months, thus the milestone will be indicated as follow:

S/N	Description	Start Month	Duration (Months)
1.	Production of antibodies	6	12

S/N	Research milestone	Start month	Duration (months)	
1	Research Milestone 1	3	30	<input type="checkbox"/>

Remove - Add +

1

To remove a research milestone, check the checkbox on the research milestone record.

2

Click on the **remove** button

5 Technical Milestone

5.1 Technical milestone summary

The technical milestone has only 1 sub section

Research Milestone ✓ Technical Milestone → Budget → Funding Support → Reviewers → Declaration of Ethics Approval → Other Attachments ←

Technical milestone

Please input all the Technical Milestones vis-à-vis the research objectives to be achieved for the research project in this section. Technical Milestones refer to key technical deliverables that can be expected from the successful execution of the programme; and how these would be measured at the mid-term mark and programme completion mark. They should be quantitative if possible e.g. a 2x improvement on current technology, or a specific achievement, or a new concept etc..

[^ Hide Proposal Details](#)

Title of research project	Cyber Security research project	Last updated date	06-Sep-2017
Proposal ID		Grant call closing date	29-Sep-2017 11:59 PM
Proposal status	Draft		

Technical milestone summary

[← Back](#) [Save as Draft](#) [Next >](#)

To Note

1. To save proposal as a draft, click on Save as Draft button
2. To navigate to next screens, click on **Next** , **Back** or click on the top navigation

5 Technical Milestone

5.1 Technical milestone summary

Research Milestone ✓ Technical Milestone → Budget → Funding Support → Reviewers → Declaration of Ethics Approval → Other Attachments

Technical milestone

Please input all the Technical Milestones vis-à-vis the research objectives to be achieved for the research project in this section. Technical Milestones refer to key technical deliverables that can be expected from the successful execution of the programme; and how these would be measured at the mid-term mark and programme completion mark. They should be quantitative if possible e.g. a 2x improvement on current technology, or a specific achievement, or a new concept etc..

[^ Hide Proposal Details](#)

Title of research project	Cyber Security research project	Last updated date	06-Sep-2017
Proposal ID		Grant call closing date	29-Sep-2017 11:59 PM
Proposal status	Draft		

Technical milestone summary

[< Back](#) [Save as Draft](#) [Next >](#)

There are 3 functions for Technical Milestone Section

5.1.1

Adding a new Technical Milestone

5.1.2

Updating a Technical Milestone

5.1.3

Removing a Technical Milestone

5 Technical Milestone

5.1

Technical milestone summary

5.1.1

Adding a new Technical Milestone

Technical milestone summary

Please propose milestones for assessment of the progress of the study. The proposed milestones will be subjected to review by a post-award committee at the end of each FY for the period of grant awarded.

For each specific milestone, the "start month" refers to the number of months from the month of the letter of award.

For e.g. if the letter of award was issued in June, the proposed milestone (production of antibodies) is planned to start in December (i.e 6 months from June) with a duration of 12 months, thus the milestone will be indicated as follow:

S/N	Description	Start Month	Duration (Months)
1.	Production of antibodies	6	12

S/N	Objective	Technical milestone	Start month	Duration (months)
				1

Remove -

Add +

1

To add a new Technical Milestone, click on **Add** button

5 Technical Milestone

5.1 Technical milestone summary

To Note

Project Duration on Research details has to be updated before updating the technical milestone page. "Start Month" refers to the number of months from the start of the project. "Duration" refers to the number of months to complete the milestone. The month 1 of project is considered as month 0. For example, if you are starting the activity on the first month of the project starting, then set the start month as 0

5.1.1

Adding a new Technical Milestone

Add/Edit Technical Milestone

Please add/edit the Technical Milestones to be achieved for your research project.

Select objective

Technical Objective

* Objective

Technical Objective

* Technical milestone

Technical Milestone

* Start month

1

* Duration (months)

44

Cancel

Save

2

Fill up the details

3

Click on **Save** button

5 Technical Milestone

5.1.1

Adding a new Technical Milestone

5.1

Technical milestone summary

Technical milestone summary

Please propose milestones for assessment of the progress of the study. The proposed milestones will be subjected to review by a post-award committee at the end of each FY for the period of grant awarded.

For each specific milestone, the "start month" refers to the number of months from the month of the letter of award.

For e.g. if the letter of award was issued in June, the proposed milestone (production of antibodies) is planned to start in December (i.e 6 months from June) with a duration of 12 months, thus the milestone will be indicated as follow:

S/N	Description	Start Month	Duration (Months)
1.	Production of antibodies	6	12

S/N	Objective	Technical milestone	Start month	Duration (months)	
4	Technical Objective	Technical Milestone	1	44	<input type="checkbox"/>

Remove -

Add +

4

A new technical milestone is added

5 Technical Milestone

5.1.2

Updating a Technical Milestone

5.1

Technical milestone summary

Technical milestone summary

Please propose milestones for assessment of the progress of the study. The proposed milestones will be subjected to review by a post-award committee at the end of each FY for the period of grant awarded.

For each specific milestone, the "start month" refers to the number of months from the month of the letter of award.

For e.g. if the letter of award was issued in June, the proposed milestone (production of antibodies) is planned to start in December (i.e 6 months from June) with a duration of 12 months, thus the milestone will be indicated as follow:

S/N	Description	Start Month	Duration (Months)
1.	Production of antibodies	6	12

S/N	Objective	Technical milestone	Start month	Duration (months)	
1	Technical Objective	Technical Milestone	1	44	<input type="checkbox"/>

Remove -

Add +

1

To update a technical milestone, click on the hyperlink on the research milestone field.

5 Technical Milestone

5.1 Technical milestone summary

To Note

Project Duration on Research details has to be updated before updating the technical milestone page. "Start Month" refers to the number of months from the start of the project. "Duration" refers to the number of months to complete the milestone. The month 1 of project is considered as month 0. For example, if you are starting the activity on the first month of the project starting, then set the start month as 0

5.1.2

Updating a Technical Milestone

Add/Edit Technical Milestone

Please add/edit the Technical Milestones to be achieved for your research project.

Select objective

Technical Objective

* Objective

Technical Objective

* Technical milestone

Technical Milestone

* Start month

1

* Duration (months)

44

Cancel

Save

2

Update the fields

3

Click on **Save** button to update the Research Milestone

5 Technical Milestone

5.1

Technical milestone summary

5.1.2

Updating a Technical Milestone

Technical milestone summary

Please propose milestones for assessment of the progress of the study. The proposed milestones will be subjected to review by a post-award committee at the end of each FY for the period of grant awarded.

For each specific milestone, the "start month" refers to the number of months from the month of the letter of award.

For e.g. if the letter of award was issued in June, the proposed milestone (production of antibodies) is planned to start in December (i.e 6 months from June) with a duration of 12 months, thus the milestone will be indicated as follow:

S/N	Description	Start Month	Duration (Months)
1.	Production of antibodies	6	12

S/N	Objective	Technical milestone	Start month	Duration (months)	
4	Technical Objective	Technical Milestone-1	2	55	<input type="checkbox"/>

Remove

Add

4

The research milestone is updated

5 Technical Milestone

5.1

Technical milestone summary

5.1.3

Removing a Technical Milestone

Technical milestone summary

Please propose milestones for assessment of the progress of the study. The proposed milestones will be subjected to review by a post-award committee at the end of each FY for the period of grant awarded.

For each specific milestone, the "start month" refers to the number of months from the month of the letter of award.

For e.g. if the letter of award was issued in June, the proposed milestone (production of antibodies) is planned to start in December (i.e 6 months from June) with a duration of 12 months, thus the milestone will be indicated as follow:

S/N	Description	Start Month	Duration (Months)
1.	Production of antibodies	6	12

S/N	Objective	Technical milestone	Start month	Duration (months)	
1	Technical Objective	Technical Milestone-1	2	55	<input type="checkbox"/>

2

Remove

Add

1

To remove a research milestone, check the checkbox on the research milestone record.

2

Click on the **remove** button

6

Budget

6.1

Summary

6.2

Expenditure on manpower (EOM)

6.3

Other operating expenses (OOE)

6.4

Equipment (EQP)

6.5

Overseas Travel (OT)

6.6

Research Scholarships (RS)

6.7

Supplemental Human capital (SHC)

6.8

Attachments

The budget has 8 sub sections

The screenshot shows a navigation bar at the top with steps: Technical estimate (checked), Budget (active), Funding Support, Reviewers, Declaration of Ethics Approval, Other Attachments, and Undertaking (checked). Below the navigation bar is the 'Budget' section header with an 'Expand All Sections' link. A light blue box contains instructions: 'Please indicate the budget required and provide justifications for the implementation of the research project. Please do not exceed the maximum grant allowable, as specified by the Grantor (if any). Please adhere to the Grantor's Guidelines and/or T&C and the respective Institute's prevailing policies when proposing the budget.' Below this is a 'Hide Proposal Details' link and a table of proposal information:

Title of research project	Cyber Security research project		
Proposal ID		Last updated date	06-Sep-2017
Proposal status	Draft	Grant call closing date	30-Sep-2017 07:59 AM

Below the table is a list of sub-sections, each with a dropdown arrow:

- Summary
- Expenditure on manpower (EOM)
- Other operating expenses (OOE)
- Equipment (EQP)
- Overseas travel (OT)
- Research scholarship (RS)
- Attachments

At the bottom of the form are buttons for '< Back', 'Save as Draft', and 'Next >'.

To Note

1. To save proposal as a draft, click on Save as Draft button
2. To navigate to next screens, click on **Next**, **Back** or click on the top navigation

6

Budget

6.1

Summary

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Expenditure on
manpower (EOM)

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Other operating
expenses (OOE)

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Equipment(EQP)

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Overseas Travel (OT)

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Research
Scholarships (RS)

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Supplemental
Human capital (SHC)

6.8

Attachments

Summary

This section shows the summaries of the budget in broad categories, indirect costs and/or budget for sub-projects (if any).

Note: Creation of budget for sub-projects are not applicable to grant schemes that delegates the management of the budget to the Lead PI.

PI name	Indirect cost (IDC) - overhead	Indirect cost (IDC) - IP & commercialisation
P1	20.00%	10.00%
P2	20.00%	10.00%

This section shows the summaries of the budget in broad categories, indirect costs and/or budget for sub-projects (if any).

Note: Creation of budget for sub-projects are not applicable to grant schemes that delegates the management of the budget to the Lead PI.

Budget category	P2	P1				Total (\$\$)
Expenditure on Manpower (EOM)	0.00	0.00	0.00	0.00	0.00	0.00
Other Operating Expenses (OOE)	0.00	0.00	0.00	0.00	0.00	0.00
Equipment (EQP)	0.00	0.00	0.00	0.00	0.00	0.00
Overseas Travel (OT)	0.00	0.00	0.00	0.00	0.00	0.00
Research Scholarship (RS)	0.00	0.00	0.00	0.00	0.00	0.00
Indirect Cost (IDC) - Overhead	0.00	0.00	0.00	0.00	0.00	0.00
Indirect Cost (IDC) - IP & Commercialisation	0.00	0.00	0.00	0.00	0.00	0.00
Total	0.00	0.00	0.00	0.00	0.00	0.00

The Summary displays the budget summary after all the sections are filled up.

6

Budget

6.1

Summary

6.2

**Expenditure on
manpower (EOM)**

6.3

Other operating
expenses (OOE)

6.4

Equipment(EQP)

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Overseas Travel (OT)

6.6

Research
Scholarships (RS)

6.7

Supplemental
Human capital (SHC)

6.8

Attachments

Expenditure on manpower (EOM)

EOM refers to the salary package (including annual increments, bonuses, staff welfare, medical and all other related benefits as per the Human Resource policies of your institution) of the research staff employed under this grant. Please provide reasons to justify and support the need to recruit the research staff and how their contribution will tie in to the project objectives/technical milestones/research milestones/KPIs.

1 - 1 of 1 matching results found

S/N	PI name	Category	Description	Number of pax	Annual salary package (\$\$)	Total cost (\$\$)	
EOM-001	NCS PST PI 2	Research Engineer	2 engineers	2	70,000.00	140,000.00	<input type="checkbox"/>

Remove

Add

There are 4 functions for Expenditure on manpower section

6.2.1

Adding new Expenditure on manpower (EOM)

6.2.2

Updating Expenditure on manpower (EOM)

6.2.3

Removing Expenditure on manpower (EOM)

6

Budget

6.1

Summary

6.2

**Expenditure on
manpower (EOM)**

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Other operating expenses (OOE)

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Equipment (EQP)

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Overseas Travel (OT)

6.6

Research Scholarships (RS)

6.7

Supplemental Human capital (SHC)

6.8

Attachments

6.2.1

Adding new Expenditure on manpower (EOM)

1

To add EOM, click on the **Add** button.

Expenditure on manpower (EOM)

EOM refers to the salary package (including annual increments, bonuses, staff welfare, medical and all other related benefits as per the Human Resource policies of your institution) of the research staff employed under this grant. Please provide reasons to justify and support the need to recruit the research staff and how their contribution will tie in to the project objectives/technical milestones/research milestones/KPIs.

1 - 1 of 1 matching results found

⏪ < 1 > ⏩

S/N	PI name	Category	Description	Number of pax	Annual salary package (\$\$)	Total cost (\$\$)	
EOM-001	NCS PST PI 2	Research Engineer	2 engineers	2	70,000.00	140,000.00	1

Remove

Add

6

Budget

6.1

Summary

6.2

Expenditure on manpower (EOM)

6.3

Other operating expenses (OOE)

6.4

Equipment(EQP)

6.5

Overseas Travel (OT)

6.6

Research Scholarships (RS)

6.7

Supplemental Human capital (SHC)

6.8

Attachments

6.2.1

Adding new Expenditure on manpower (EOM)

The screenshot shows a web form titled "Add/Edit Manpower" with a close button (X) in the top right corner. Below the title is a light blue instruction bar: "Please add/edit the EOM budget. Please describe the role and contribution of each research staff to the research project." The form contains several fields:

- PI name:** A dropdown menu with "NCS PST PI 2" selected.
- Institution:** A text field with "National University of Singapore" entered.
- Category:** A dropdown menu with "Research Engineer" selected.
- Number of pax:** A text field with "2" entered.
- Annual salary package (\$\$):** A text field with "70000.00" entered.
- Total cost (\$\$):** A text field with "140000.00" entered.
- Description:** A text area with "2 engineers" entered.
- Justification:** A text area with "input justification here..." entered.

At the bottom right of the form are two buttons: "Cancel" with a close icon (X) and "Save" with a save icon (floppy disk). Red callout boxes with numbers are placed over the form: a box with "2" points to the "Description" field, and a box with "3" points to the "Save" button.

2

In a pop up detail form, input all mandatory information and justification

3

Click on the **Save** button

To Note

Key in the total cost required for the item for the entire project duration

6

Budget

6.1

Summary

6.2

**Expenditure on
manpower (EOM)**

6.3

Other operating
expenses (OOE)

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Equipment(EQP)

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Overseas Travel (OT)

6.6

Research
Scholarships (RS)

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Supplemental
Human capital (SHC)

6.8

Attachments

6.2.2

Updating Expenditure on manpower (EOM)

Expenditure on manpower (EOM)

EOM refers to the salary package (including annual increments, bonuses, staff welfare, medical and all other related benefits as per the Human Resource policies of your institution) of the research staff employed under this grant. Please provide reasons to justify and support the need to recruit the research staff and how their contribution will tie in to the project objectives/technical milestones/research milestones/KPIs.

1 - 1 of 1 matching results found

S/N	PI name	Category	Description	Number of pax	Annual salary package (S\$)	Total cost (S\$)		
1	EOM-001	NCS PST PI 2	Research Engineer	2 engineers	2	70,000.00	140,000.00	<input type="checkbox"/>

Remove Add

1

To update a record, click on the **S/N** hyperlink

6

Budget

6.1

Summary

6.2

Expenditure on manpower (EOM)

6.3

Other operating expenses (OOE)

6.4

Equipment (EQP)

6.5

Overseas Travel (OT)

6.6

Research Scholarships (RS)

6.7

Supplemental Human capital (SHC)

6.8

Attachments

6.2.2

Updating Expenditure on manpower (EOM)

The screenshot shows a web form titled "Add/Edit Manpower" with a close button (X) in the top right corner. Below the title is a light blue instruction bar: "Please add/edit the EOM budget. Please describe the role and contribution of each research staff to the research project." The form contains several fields:

- PI name:** A dropdown menu with "NCS PST PI 2" selected.
- Institution:** A text box containing "National University of Singapore".
- Category:** A dropdown menu with "Research Engineer" selected.
- Number of pax:** A text box containing "2".
- Annual salary package (S\$):** A text box containing "70000.00".
- Total cost (S\$):** A text box containing "140000.00".
- Description:** A text area containing "2 engineers".
- Justification:** A text area containing "input justification here...".

At the bottom right of the form are two buttons: "Cancel" with a close icon (X) and "Save" with a save icon (floppy disk). Red arrows with numbers indicate steps: a red arrow with "2" points to the "Category" dropdown, and a red arrow with "3" points to the "Save" button.

2

Update the details

3

Click on the **Save** button

6

Budget

6.1

Summary

6.2

**Expenditure on
manpower (EOM)**

6.3

Other operating
expenses (OOE)

6.4

Equipment(EQP)

6.5

Overseas Travel (OT)

6.6

Research
Scholarships (RS)

6.7

Supplemental
Human capital (SHC)

6.8

Attachments

6.2.3

Removing Expenditure on manpower (EOM)

Expenditure on manpower (EOM)

EOM refers to the salary package (including annual increments, bonuses, staff welfare, medical and all other related benefits as per the Human Resource policies of your institution) of the research staff employed under this grant. Please provide reasons to justify and support the need to recruit the research staff and how their contribution will tie in to the project objectives/technical milestones/research milestones/KPIs.

1 - 1 of 1 matching results found

S/N	PI name	Category	Description	Number of pax	Annual salary package (\$\$)	Total cost (\$\$)	
EOM-001	NCS PST PI 2	Research Engineer	2 engineers	2	70,000.00	140,000.00	<input type="checkbox"/>

2

Remove

Add

1

To remove a record, check the checkbox next to the record.

2

Click on the **remove** button

6

Budget

6.1

Summary

6.2

Expenditure on
manpower (EOM)

6.3

**Other operating
expenses (OOE)**

6.4

Equipment(EQP)

6.5

Overseas Travel (OT)

6.6

Research
Scholarships (RS)

6.7

Supplemental
Human capital (SHC)

6.8

Attachments

Other operating expenses (OOE)

OOE refers to the items directly related to the research. These may include consumables, materials, maintenance of equipment, animal costs, publications, reagents and chemicals, etc. Please provide reasons to justify and support the need to purchase each item and how they will tie in to the project objectives/technical milestones/research milestones/KPIs.

1 - 1 of 1 matching results found

S/N	PI name	Category	Description	Total cost (\$\$)	
OOE-001	NCS PST PI 2	Material & Consumables	materials required	120,000.00	<input type="checkbox"/>

Remove

Add

There are 4 functions for Other operating expenses section

6.3.1

Adding new Other operating expenses (OOE)

6.3.2

Updating Other operating expenses (OOE)

6.3.3

Removing Other operating expenses (OOE)

6

Budget

6.1

Summary

6.2

Expenditure on
manpower (EOM)

6.3

**Other operating
expenses (OOE)**

6.4

Equipment(EQP)

6.5

Overseas Travel (OT)

6.6

Research
Scholarships (RS)

6.7

Supplemental
Human capital (SHC)

6.8

Attachments

6.3.1

Adding new Other operating expenses (OOE)

Other operating expenses (OOE)

OOE refers to the items directly related to the research. These may include consumables, materials, maintenance of equipment, animal costs, publications, reagents and chemicals, etc. Please provide reasons to justify and support the need to purchase each item and how they will tie in to the project objectives/technical milestones/research milestones/KPIs.

1 - 1 of 1 matching results found

S/N	PI name	Category	Description	Total cost (\$\$)
OOE-001	NCS PST PI 2	Material & Consumables	materials required	120,000.00

1

To add OOE, click on the **Add** button

6

Budget

6.1

Summary

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Expenditure on manpower (EOM)

6.3

Other operating expenses (OOE)

6.4

Equipment(EQP)

6.5

Overseas Travel (OT)

6.6

Research Scholarships (RS)

6.7

Supplemental Human capital (SHC)

6.8

Attachments

6.3.1

Adding new Other operating expenses (OOE)

Add/Edit Other Operating Expenses

Please add/edit the OOE budget. Please provide detailed descriptions of each OOE item to be purchased.

PI name: NCS PST PI 2 Institution: National University of Singapore

Category: Material & Consumables Total cost (\$\$): 120000.00

Description: materials required

Justification: input justification here...

Buttons: Cancel, Save

2

In a pop up detail form, input all mandatory information and justification

3

Click on the **Save** button

To Note

Key in the total cost required for the item for the entire project duration

6

Budget

6.1

Summary

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Expenditure on
manpower (EOM)

6.3

**Other operating
expenses (OOE)**

6.4

Equipment(EQP)

6.5

Overseas Travel (OT)

6.6

Research
Scholarships (RS)

6.7

Supplemental
Human capital (SHC)

6.8

Attachments

6.3.2

Updating Other operating expenses (OOE)

Other operating expenses (OOE)

OOE refers to the items directly related to the research. These may include consumables, materials, maintenance of equipment, animal costs, publications, reagents and chemicals, etc. Please provide reasons to justify and support the need to purchase each item and how they will tie in to the project objectives/technical milestones/research milestones/KPIs.

1 - 1 of 1 matching results found

	PI name	Category	Description	Total cost (\$\$)		
1	OEE-001	NCS PST PI 2	Material & Consumables	materials required	120,000.00	

Remove Add

1

To update a record, click on the **S/N** hyperlink

6

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Attachments

6.3.2

Updating Other operating expenses (OOE)

Add/Edit Other Operating Expenses

Please add/edit the OOE budget. Please provide detailed descriptions of each OOE item to be purchased.

+ PI name	NCS PST PI 2	+ Institution	National University of Singapore
+ Category	Material & Consumables	+ Total cost (\$\$)	120000.00
+ Description	materials required		
Justification	input justification here...		

Cancel X Save H

2

Update the details

3

Click on the **Save** button

6

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6.3.3

Removing Other operating expenses (OOE)

Other operating expenses (OOE)

OOE refers to the items directly related to the research. These may include consumables, materials, maintenance of equipment, animal costs, publications, reagents and chemicals, etc. Please provide reasons to justify and support the need to purchase each item and how they will tie in to the project objectives/technical milestones/research milestones/KPIs.

1 - 1 of 1 matching results found

S/N	PI name	Category	Description	Total cost (\$\$)
OOE-001	NCS PST PI 2	Material & Consumables	materials required	120,000.00

Remove -

Add +

1

To remove a record, check the checkbox next to the record.

2

Click on the **remove** button

6

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Attachments

Equipment (EQP)

In the 'Justification' box:

- (a) Please indicate whether is the Equipment currently available in your institution? If yes, please justify the need to purchase such similar Equipment. Explain why existing infrastructure is unsuitable or unavailable where new purchases are proposed.
 (b) What equipment and supplies are required to succeed? Please provide detailed descriptions of every item to be purchased.
 (c) Please provide reasons to justify and support the need to purchase every item.
 (d) Please justify how each equipment will tie to the project objectives/technical milestones/research milestones/KPIs.
 (e) For all equipment of more than S\$100,000 each, please attach 3 quotations / sole distributor letter. Please also indicate the estimated utilization of the equipment (e.g. 70% usage throughout the project period; only 85% usage in the 2nd year for analysis purpose, etc.).

1 - 1 of 1 matching results found

S/N	PI name	Category	Description	Quantity	Unit cost (\$\$)	Total cost (\$\$)	
EQP-001	NCS PST PI 2	Microscopy	equipment 1	1	50,000.00	50,000.00	<input type="checkbox"/>

Remove -

Add +

There are 4 functions for Equipment section

6.4.1

Adding new Equipment (EQP)

6.4.2

Updating Equipment (EQP)

6.4.3

Removing Equipment (EQP)

6

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Attachments

6.4.1

Adding new Equipment (EQP)

Equipment (EQP)

In the 'Justification' box:

- (a) Please indicate whether is the Equipment currently available in your institution? If yes, please justify the need to purchase such similar Equipment. Explain why existing infrastructure is unsuitable or unavailable where new purchases are proposed.
- (b) What equipment and supplies are required to succeed? Please provide detailed descriptions of every item to be purchased.
- (c) Please provide reasons to justify and support the need to purchase every item.
- (d) Please justify how each equipment will tie to the project objectives/technical milestones/research milestones/KPIs.
- (e) For all equipment of more than S\$100,000 each, please attach 3 quotations / sole distributor letter. Please also indicate the estimated utilization of the equipment (e.g. 70% usage throughout the project period; only 85% usage in the 2nd year for analysis purpose, etc.).

1 - 1 of 1 matching results found

S/N	PI name	Category	Description	Quantity	Unit cost (S\$)	Total cost (S\$)
EQP-001	NCS PST PI 2	Microscopy	equipment 1	1	50,000.00	50,000.00

Remove

Add

1

To add EQP, click on the **Add** button

6

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Attachments

6.4.1

Adding new Equipment (EQP)

2

In a pop up detail form, input all mandatory information and justification

3

Click on the **Save** button

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6.4.2

Updating Equipment (EQP)

Equipment (EQP)

In the 'Justification' box:

(a) Please indicate whether is the Equipment currently available in your institution? If yes, please justify the need to purchase such similar Equipment. Explain why existing infrastructure is unsuitable or unavailable where new purchases are proposed.

(b) What equipment and supplies are required to succeed? Please provide detailed descriptions of every item to be purchased.

(c) Please provide reasons to justify and support the need to purchase every item.

(d) Please justify how each equipment will tie to the project objectives/technical milestones/research milestones/KPIs.

(e) For all equipment of more than S\$100,000 each, please attach 3 quotations / sole distributor letter. Please also indicate the estimated utilization of the equipment (e.g. 70% usage throughout the project period; only 85% usage in the 2nd year for analysis purpose, etc.).

1 - 1 of 1 matching results found

1	PI name	Category	Description	Quantity	Unit cost (S\$)	Total cost (S\$)	
EQP-001	NCS PST PI 2	Microscopy	equipment 1	1	50,000.00	50,000.00	

Remove

Add

1

To update a record, click on the **S/N** hyperlink

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Attachments

6.4.3

Updating Equipment (EQP)

Add/Edit Equipment

Please add/edit the Equipment budget. Please provide detailed descriptions of each equipment to be purchased.

+ PI name	NCS PST PI 2	+ Institution	National University of Singapore
+ Category	Microscopy	+ Quantity	1
+ Unit cost	50000.00	+ Total cost (\$\$)	50000.00
+ Description	equipment 1		
Justification	input justification here		

2

3

Cancel X Save H

2

Update the details

3

Click on the **Save** button

To Note

Key in the total cost required for the item for the entire project duration

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Attachments

6.4.3

Removing Equipment (EQP)

Equipment (EQP)

In the 'Justification' box:

- (a) Please indicate whether is the Equipment currently available in your institution? If yes, please justify the need to purchase such similar Equipment. Explain why existing infrastructure is unsuitable or unavailable where new purchases are proposed.
- (b) What equipment and supplies are required to succeed? Please provide detailed descriptions of every item to be purchased.
- (c) Please provide reasons to justify and support the need to purchase every item.
- (d) Please justify how each equipment will tie to the project objectives/technical milestones/research milestones/KPIs.
- (e) For all equipment of more than S\$100,000 each, please attach 3 quotations / sole distributor letter. Please also indicate the estimated utilization of the equipment (e.g. 70% usage throughout the project period; only 85% usage in the 2nd year for analysis purpose, etc.).

1 - 1 of 1 matching results found

S/N	PI name	Category	Description	Quantity	Unit cost (S\$)	Total cost (S\$)	
EQP-001	NCS PST PI 2	Microscopy	equipment 1	1	50,000.00	50,000.00	<input checked="" type="checkbox"/>

2

Remove - Add +

1

To remove a record, check the checkbox next to the record.

2

Click on the **remove** button

6

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Attachments

Overseas travel (OT)

In the 'Justification' box:

- (a) What is the overseas travel budget per headcount per year for international conferences and meetings with collaborators and/or industries?
 (b) Please provide reasons to justify and support the need for every overseas travel item proposed.
 (c) Please justify how it will tie with the project objectives/technical milestones/research milestones/KPIs.

1 - 1 of 1 matching results found

S/N	PI name	Description	Total cost (S\$)
OT-001	NCS PST PI 2	travelling expense	50,000.00

Remove

Add

There are 4 functions for Overseas Travel section

6.5.1

Adding new Overseas Travel (OT)

6.5.2

Updating Overseas Travel (OT)

6.5.3

Removing Overseas Travel (OT)

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Attachments

6.5.1

Adding new Overseas Travel (OT)

Overseas travel (OT)

In the 'Justification' box:
 (a) What is the overseas travel budget per headcount per year for international conferences and meetings with collaborators and/or industries?
 (b) Please provide reasons to justify and support the need for every overseas travel item proposed.
 (c) Please justify how it will tie with the project objectives/technical milestones/research milestones/KPIs.

1 - 1 of 1 matching results found

S/N	PI name	Description	Total cost (\$\$)
OT-001	NCS PST PI 2	travelling expense	50,000.00

Remove - Add +

1

To add OT, click on the **Add** button

6

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Attachments

6.5.1

Adding new Overseas Travel (OT)

Add/Edit Overseas Travel

Please add/edit the Overseas Travel budget. Please provide detailed descriptions of each item.

PI name NCS PST PI 2

Institution National University of Singapore

2

Total cost (S\$) 50000.00

Description travelling expense

Justification input justification here...

3

Cancel

Save

2

In a pop up detail form, input all mandatory information and justification

3

Click on the **Save** button

To Note

Key in the total cost required for the item for the entire project duration

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Attachments

6.5.2

Updating Overseas Travel (OT)

Overseas travel (OT)

In the 'Justification' box:
 (a) What is the overseas travel budget per headcount per year for international conferences and meetings with collaborators and/or industries?
 (b) Please provide reasons to justify and support the need for every overseas travel item proposed.
 (c) Please justify how it will tie with the project objectives/technical milestones/research milestones/KPIs.

1 - 1 of 1 matching results found

	PI name	Description	Total cost (\$\$)	
1	OT-001	NCS PST PI 2 travelling expense	50,000.00	<input type="checkbox"/>

Remove Add

1

To update a record, click on the **S/N** hyperlink

6

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Attachments

6.5.2

Updating Overseas Travel (OT)

Add/Edit Overseas Travel

Please add/edit the Overseas Travel budget. Please provide detailed descriptions of each item.

PI name NCS PST PI 2

Institution National University of Singapore

Total cost (S\$) 50000.00

Description travelling expense

Justification input justification here...

Cancel

Save

2

Update the details

3

Click on the **Save** button

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Attachments

6.5.3

Removing Overseas Travel (OT)

Overseas travel (OT)

In the 'Justification' box:
 (a) What is the overseas travel budget per headcount per year for international conferences and meetings with collaborators and/or industries?
 (b) Please provide reasons to justify and support the need for every overseas travel item proposed.
 (c) Please justify how it will tie with the project objectives/technical milestones/research milestones/KPIs.

1 - 1 of 1 matching results found

S/N	PI name	Description	Total cost (\$\$)	<input type="checkbox"/>
OT-001	NCS PST PI 2	travelling expense	50,000.00	<input checked="" type="checkbox"/>

Remove Add

1

To remove a record, check the checkbox next to the record.

2

Click on the **remove** button

6

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Attachments

Research scholarship (RS)

Please note that the Research Scholarship (RS) category is not eligible for Indirect Costs. The proposed rates should adhere to the prevailing rates set by the Ministry of Education (MOE).

In the 'Justification' box:

(a) What are the types and budget of Postgraduate Research Students required?

(b) Please provide reasons to justify and support the need to recruit each RS manpower.

(c) Please justify how each RS manpower tie with the project

1 - 1 of 1 matching results found

S/N	PI name	Category	Description	Number of pax	Annual scholarship package (S\$)	Total cost (S\$)	
RS-001	NCS PST PI 2	Master Student	scholarship	2	50,000.00	100,000.00	<input type="checkbox"/>

Remove

Add

There are 4 functions for Research Scholarship section

6.6.1

Adding new Research Scholarship (RS)

6.6.2

Updating Research Scholarship (RS)

6.6.3

Removing Research Scholarship (RS)

6

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Attachments

6.6.1

Adding new Research Scholarship (RS)

Research scholarship (RS)

Please note that the Research Scholarship (RS) category is not eligible for Indirect Costs. The proposed rates should adhere to the prevailing rates set by the Ministry of Education (MOE).
In the 'Justification' box:
(a) What are the types and budget of Postgraduate Research Students required?
(b) Please provide reasons to justify and support the need to recruit each RS manpower.
(c) Please justify how each RS manpower tie with the project

1 - 1 of 1 matching results found

S/N	PI name	Category	Description	Number of pax	Annual scholarship package (\$\$)	Total cost (\$\$)
RS-001	NCS PST PI 2	Master Student	scholarship	2	50,000.00	100,000.00

Remove - Add +

1

To add RS, click on the **Add** button

6

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Attachments

6.6.1

Adding new Research Scholarship (RS)

Add/Edit Research Scholarship

Please add/edit the RS budget. Please describe the role and contribution of each RS manpower to the research project.

+ PI name	NCS PST PI 2	+ Institution	National University of Singapore
+ Category	Master Student	+ Number of pax	2
+ Annual scholarship package (\$\$)	50000.00	+ Total cost (\$\$)	100000.00
+ Description	scholarship		
Justification	input justification here...		

Buttons: Cancel, Save

2

In a pop up detail form, input all mandatory information and justification

3

Click on the **Save** button

To Note

Key in the total cost required for the item for the entire project duration

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6.6.2

Updating Research Scholarship (RS)

Research scholarship (RS)

Please note that the Research Scholarship (RS) category is not eligible for Indirect Costs. The proposed rates should adhere to the prevailing rates set by the Ministry of Education (MOE).
In the 'Justification' box:
(a) What are the types and budget of Postgraduate Research Students required?
(b) Please provide reasons to justify and support the need to recruit each RS manpower.
(c) Please justify how each RS manpower tie with the project

1 - 1 of 1 matching results found

1	PI name	Category	Description	Number of pax	Annual scholarship package (\$\$)	Total cost (\$\$)	
RS-001	NCS PST PI 2	Master Student	scholarship	2	50,000.00	100,000.00	

Remove Add

1

To update a record, click on the **S/N** hyperlink

6

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6.6.3

Updating Research Scholarship (RS)

The screenshot shows a web form titled "Add/Edit Research Scholarship". At the top, there is a blue header bar with the title and a close button. Below the header, a light blue instruction box reads: "Please add/edit the RS budget. Please describe the role and contribution of each RS manpower to the research project." The form contains several fields:

- PI name:** A dropdown menu with "NCS PST PI 2" selected.
- Institution:** A dropdown menu with "National University of Singapore" selected.
- Category:** A dropdown menu with "Master Student" selected.
- Number of pax:** A text input field containing the number "2".
- Annual scholarship package (\$\$):** A text input field containing "50000.00".
- Total cost (\$\$):** A text input field containing "100000.00".
- Description:** A large text area containing the word "scholarship".
- Justification:** A large text area containing the placeholder text "input justification here...".

 At the bottom right of the form, there are two buttons: "Cancel" and "Save". A red arrow labeled "2" points to the "Category" dropdown, and another red arrow labeled "3" points to the "Save" button.

2

Update the details

3

Click on the **Save** button

6

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Attachments

6.6.3

Removing Research Scholarship (RS)

Research scholarship (RS)

Please note that the Research Scholarship (RS) category is not eligible for Indirect Costs. The proposed rates should adhere to the prevailing rates set by the Ministry of Education (MOE).
In the 'Justification' box:
(a) What are the types and budget of Postgraduate Research Students required?
(b) Please provide reasons to justify and support the need to recruit each RS manpower.
(c) Please justify how each RS manpower tie with the project

1 - 1 of 1 matching results found

S/N	PI name	Category	Description	Number of pax	Annual scholarship package (\$\$)	Total cost (\$\$)	
RS-001	NCS PST PI 2	Master Student	scholarship	2	50,000.00	100,000.00	<input type="checkbox"/>

Remove - Add +

1

To remove a record, check the checkbox next to the record.

2

Click on the **remove** button

6

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Attachments

6.7.1

Adding Supplemental human capital funding (SHC)

Supplemental human capital funding (SHC)

Salary support for the PI is capped by clinical grade or academic grade (if clinical grade is unavailable)
Key in the proposed 'Supplemental Human Capital Funding' budget details in this section.
Please include the justifications for this item in the 'Justifications' textbox.
Research FTE - Please include number between 0 and 1, to one decimal place. 1 FTE would refer to committing 100% of time in research.

Lead PI	NCS PST PI 4
Institution	National University of Singapore
Clinical grade	Senior Consultant
Others	
Academic grade	Professor
Others	
Research FTE	1.00
Salary support request (\$\$)	1000000.00
Justification	fdr

1

To add supplemental human capital, key in the information and click on the **Next** or **Save as Draft** button at the end of the page

To Note

The supplemental human capital section is applicable only for certain Grant Calls

6

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Attachments

6.7.1

Adding Supplemental human capital funding (SHC)

Supplemental human capital funding (SHC)

Salary support for the PI is capped by clinical grade or academic grade (if clinical grade is unavailable)
Key in the proposed 'Supplemental Human Capital Funding' budget details in this section.
Please include the justifications for this item in the 'Justifications' textbox.
Research FTE - Please include number between 0 and 1, to one decimal place. 1 FTE would refer to committing 100% of time in research.

2 Lead PI

Institution

* Clinical grade

Others

* Academic grade

Others

* Research FTE

* Salary support request (\$\$)

* Justification

2

The supplemental human capital is saved. Supplemental human capital is only applicable for the Lead PI

6

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Attachments


6.8.1

Adding Attachments

Attachment **1**

[+ Add files...](#)
[Start upload](#)
[Cancel upload](#)
[Delete](#)

NOTE: The attached file(s) will be displayed after anti-virus scanned is complete. Please wait and visit this page later.

	File name	Size/Status	Actions	<input type="checkbox"/> Check all
	training.txt	0.23 KB	Delete	<input type="checkbox"/>

1

Click on **Add** files to upload attachments supporting the requested budget

7 Funding Support

7.1 Other funding support - grants

7.2 Other sources of support

The funding support has 2 sub sections

Dashboard Grants Proposals Advanced Search P1 (PI)

Home > Proposals > Proposal Overview > Funding Support

Technical estimate Budget Funding Support Reviewers Declaration of Ethics Approval Other Attachments Undertaking

Funding support Expand All Sections

Please declare all grants currently held or being applied for by the Lead PI and all other research team members (except collaborators) who are expected to receive funding under the research project in this section.

Hide Proposal Details

Title of research project	Cyber Security research project		
Proposal ID	2017-001-0001	Last updated date	06-Sep-2017
Proposal status	Pending Acceptance	Grant call closing date	30-Sep-2017 07:59 AM

Other funding support - grants

Other sources of support

< Back Next >

To Note

1. To save proposal as a draft, click on Save as Draft button
2. To navigate to next screens, click on **Next** , **Back** or click on the top navigation

7 Funding Support

7.1 Other funding support - grants

7.2 Other sources of support

Other funding support - grants

Please provide the details for all currently held or applied grants by all team members (except collaborators). These include those supported by and/or applied to universities, other public funding agencies and foundations. Please note that applicants should not send similar versions or part(s) of the current proposal application to other agencies for funding.

0 - 0 of 0 matching results found

S/N	Declaration for	Proposal ID	Funding agency	Amount awarded (\$)
-----	-----------------	-------------	----------------	---------------------

Remove Add

There are 3 functions for Other Funding Support-grants section

7.1.1 Adding a new Other Funding Support-grants

7.1.2 Updating a Other Funding Support-grants

7.1.3 Removing a Other Funding Support-grants

7 Funding Support

7.1

Other funding support - grants

7.2

Other sources of support

7.1.1

Adding a new Other Funding Support-grants

Other funding support - grants

Please provide the details for all currently held or applied grants by all team members (except collaborators). These include those supported by and/or applied to universities, other public funding agencies and foundations. Please note that applicants should not send similar versions or part(s) of the current proposal application to other agencies for funding.

0 - 0 of 0 matching results found

S/N	Declaration for	Proposal ID	Funding agency	Amount awarded (\$\$)
-----	-----------------	-------------	----------------	-----------------------

Remove Add

1

To add Other Funding Support-grants, click on the **Add** button

7 Funding Support

7.1

Other funding support - grants

7.2

Other sources of support

7.1.1

Adding a new Other Funding Support-grants

2

Add / Edit Funding Support [X]

Please add/edit funding support for all team members (except collaborators) listed in the proposal.

* Declaration for	P1	Search proposal ID	<input type="text"/>
* Proposal ID	ABD4545454	* Grant status	Awarded
* Funding agency	All Agencies	* Duration of support (months)	20
* % of time involvement in declared grant	100	* Amount awarded/ applied for (\$\$)	909098
* Expiry of funding support	06/09/2019	* Role played	Team PI
* Grant call title	Grant Call Title		
* Project Title	Project Title		

Cancel [X] Save [H]

2

Choose the team member who has received other funding support and search for the proposal. If the proposal ID is not found, key in the proposal id and other information

7 Funding Support

7.1

Other funding support - grants

7.2

Other sources of support

7.1.1

Adding a new Other Funding Support-grants

Add / Edit Funding Support

Please add/edit funding support for all team members (except collaborators) listed in the proposal.

* Declaration for	<input type="text" value="P1"/>	* Search proposal ID	<input type="text" value=""/>
* Proposal ID	<input type="text" value="ABD4545454"/>	* Grant status	<input type="text" value="Awarded"/>
* Funding agency	<input type="text" value="All Agencies"/>	* Duration of support (months)	<input type="text" value="20"/>
* % of time involvement in declared grant	<input type="text" value="100"/>	* Amount awarded/ applied for (\$\$)	<input type="text" value="909098"/>
* Expiry of funding support	<input type="text" value="06/09/2019"/>	* Role played	<input type="text" value="Team PI"/>
* Grant call title	<input type="text" value="Grant Call Title"/>		
* Project Title	<input type="text" value="Project Title"/>		

Cancel ✕ Save 🏠

3

Key in the proposal ID into the Search proposal ID field which is associated to the selected PI in step 2. The search term (proposal ID) should be of the exact match of the proposal ID. Partial search is not allowed

4

Click on **magnifying glass** icon

7 Funding Support

7.1

Other funding support - grants

7.2

Other sources of support

7.1.1

Adding a new Other Funding Support-grants

Add / Edit Funding Support

Please add/edit funding support for all team members (except collaborators) listed in the proposal.

* Declaration for	P1	Search proposal ID	<input type="text"/>
* Proposal ID	ABD4545454	* Grant status	Awarded
* Funding agency	All Agencies	* Duration of support (months)	20
* % of time involvement in declared grant	100	* Amount awarded/ applied for (\$\$)	909098
* Expiry of funding support	06/09/2019	* Role played	Team PI
* Grant call title	<input type="text" value="Grant Call Title"/>		
* Project Title	<input type="text" value="Project Title"/>		

Cancel Save

5

If the system returns a search result, the proposal ID will be displayed in the proposal ID field. If the system does not return, key in the proposal ID into the proposal ID field

6

Click on **Save** button

7 Funding Support

7.1

Other funding support - grants

7.2

Other sources of support

7.1.1

Adding a new Other Funding Support-grants

Other funding support - grants

Please provide the details for all currently held or applied grants by all team members (except collaborators). These include those supported by and/or applied to universities, other public funding agencies and foundations. Please note that applicants should not send similar versions or part(s) of the current proposal application to other agencies for funding.

1 - 1 of 1 matching results found

S/N	Declaration for	Proposal ID	Funding agency	Amount awarded (\$\$)
7	P1	ABD4545454	All Agencies	909,098.00

Remove Add

7

A new record is added

7 Funding Support

7.1

Other funding support - grants

7.2

Other sources of support

7.1.2

Updating Other Funding Support-grants

Other funding support - grants

Please provide the details for all currently held or applied grants by all team members (except collaborators). These include those supported by and/or applied to universities, other public funding agencies and foundations. Please note that applicants should not send similar versions or part(s) of the current proposal application to other agencies for funding.

1 - 1 of 1 matching results found

S/N	Declaration for	Proposal ID	Funding agency	Amount awarded (\$\$)
1	P1	ABD4545454	All Agencies	909,098.00

Remove Add

1

To update a Other Funding Support-grants record, click on the PI name

7 Funding Support

7.1

Other funding support - grants

7.2

Other sources of support

7.1.2

Updating Other Funding Support-grants

Add / Edit Funding Support ✕

Please add/edit funding support for all team members (except collaborators) listed in the proposal.

* Declaration for	<input type="text" value="P1"/>	Search proposal ID	<input type="text"/>	i
* Proposal ID	<input type="text" value="ABD4545454"/>	* Grant status	<input type="text" value="Awarded"/>	i
* Funding agency	<input type="text" value="All Agencies"/>	* Duration of support (months)	<input type="text" value="20"/>	
* % of time involvement in declared grant	<input type="text" value="100"/>	* Amount awarded/ applied for (\$\$)	<input type="text" value="909098"/>	
* Expiry of funding support	<input type="text" value="06/09/2019"/> 📅	* Role played	<input type="text" value="Team PI"/>	
* Grant call title	<input type="text" value="Grant Call Title"/>			
* Project Title	<input type="text" value="Project Title"/>			

2 ➔

3 ⬇

2

Repeat steps 3 to 6 mentioned in 7.1.1 Adding Other funding support – grants slides to update the information

3

Click on **Save** button

7 Funding Support

7.1

Other funding support - grants

7.2

Other sources of support

7.1.2



Updating Other Funding Support-grants

Other funding support - grants

Please provide the details for all currently held or applied grants by all team members (except collaborators). These include those supported by and/or applied to universities, other public funding agencies and foundations. Please note that applicants should not send similar versions or part(s) of the current proposal application to other agencies for funding.

1 - 1 of 1 matching results found

S/N	Preparation for	Proposal ID	Funding agency	Amount awarded (\$)	
1	P1	ABD4545454	NRF	1,200.00	<input type="checkbox"/>

Remove  Add 

4

The record is updated

7 Funding Support

7.1

Other funding support - grants

7.2

Other sources of support

7.1.3

Removing Other Funding Support-grants

Other funding support - grants

Please provide the details for all currently held or applied grants by all team members (except collaborators). These include those supported by and/or applied to universities, other public funding agencies and foundations. Please note that applicants should not send similar versions or part(s) of the current proposal application to other agencies for funding.

1 - 1 of 1 matching results found

S/N	Declaration for	Proposal ID	Funding agency	Amount awarded (\$\$)	
1	P1	ABD4545454	NRF	1,200.00	<input type="checkbox"/>

Remove Add

1

To remove a record, check the box next to the record to be removed

2

Click on **Remove** button

7 Funding Support

7.1 Other funding support - grants

7.2 Other sources of support

Other sources of support

Please indicate the resources that will be funded by other sources and that will be involved in this project (if any) in this section. These resources can be in terms of manpower, equipment and other operating expenditure.

0 - 0 of 0 matching results found

S/N	Type of support	Source of resources/ items support	Cash contribution (\$\$)	Duration of support (months)	Expiry date of grant
-----	-----------------	------------------------------------	--------------------------	------------------------------	----------------------

Remove Add

There are 3 functions for Other sources of support section

7.2.1 Adding a new Other sources of support

7.2.2 Updating a Other sources of support

7.2.3 Removing a Other sources of support

7 Funding Support

7.1 Other funding support - grants

7.2 Other sources of support

7.2.1

Adding a new Other sources of support

Other sources of support

Please indicate the resources that will be funded by other sources and that will be involved in this project (if any) in this section. These resources can be in terms of manpower, equipment and other operating expenditure.

0 - 0 of 0 matching results found

S/N	Type of support	Source of resources/ items support	Cash contribution (\$\$)	Duration of support (months)	Expiry date of grant
-----	-----------------	------------------------------------	--------------------------	------------------------------	----------------------

Remove Add

1

To add Other sources of support, click on the **Add** button

7 Funding Support

7.1 Other funding support - grants

7.2 Other sources of support

7.2.1

Adding a new Other sources of support

Add / Edit Funding Support

Please add/edit other funding support (Non-Grants) and provide the details in the required fields below.

* Type of support

Cash contribution

* Source of support

Cash

Cash contribution (\$\$)

19098

* Duration of support (months)

20

* Expiry of funding support

05/02/2019

* Support description

Description

Cancel

Save

2 Fill up the details

3 Click on **Save** button

7 Funding Support

7.1 Other funding support - grants

7.2 Other sources of support

7.2.1

Adding a new Other sources of support

Other sources of support

Please indicate the resources that will be funded by other sources and that will be involved in this project (if any) in this section. These resources can be in terms of manpower, equipment and other operating expenditure.

1 - 1 of 1 matching results found

⏪ < 1 > ⏩

S/N	Type of support	Source of resources/ items support	Cash contribution (\$\$)	Duration of support (months)	Expiry date of grant	
4	Cash contribution	Cash	19,098.00	20	05-Feb-2019	<input type="checkbox"/>

Remove - Add +

4

A new record is added

7 Funding Support

7.1 Other funding support - grants

7.2 Other sources of support

7.2.2

Updating Other sources of support

Other sources of support

Please indicate the resources that will be funded by other sources and that will be involved in this project (if any) in this section. These resources can be in terms of manpower, equipment and other operating expenditure.

1 - 1 of 1 matching results found

S/N	Type of support	Source of resources/ items support	Cash contribution (\$\$)	Duration of support (months)	Expiry date of grant	
1	Cash contribution	Cash	19,098.00	20	05-Feb-2019	<input type="checkbox"/>

Remove - Add +

1

To update a Other sources of support record, click on the type of support

7 Funding Support

7.1 Other funding support - grants

7.2 Other sources of support

7.2.2

Updating Other sources of support

Add / Edit Funding Support

Please add/edit other funding support (Non-Grants) and provide the details in the required fields below.

* Type of support

Cash contribution

* Source of support

Cash

Cash contribution (S\$)

19098

* Duration of support (months)

20

* Expiry of funding support

05/02/2019

* Support description

Description

Cancel

Save

2

Update the information

3

Click on **Save** button

7 Funding Support

7.1 Other funding support - grants

7.2 Other sources of support

7.2.2

Updating Other sources of support

Other sources of support

Please indicate the resources that will be funded by other sources and that will be involved in this project (if any) in this section. These resources can be in terms of manpower, equipment and other operating expenditure.

1 - 1 of 1 matching results found

S/N	Type of support	Source of resources/ items support	Cash contribution (\$\$)	Duration of support (months)	Expiry date of grant	
1	Cash contribution	Cash	30,000.00	20	08-Dec-2017	<input type="checkbox"/>

Remove - Add +

4

The record is updated

7 Funding Support

7.1 Other funding support - grants

7.2 Other sources of support

7.2.3

Removing Other sources of support

Other sources of support

Please indicate the resources that will be funded by other sources and that will be involved in this project (if any) in this section. These resources can be in terms of manpower, equipment and other operating expenditure.

1 - 1 of 1 matching results found

S/N	Type of support	Source of resources/ items support	Cash contribution (\$\$)	Duration of support (months)	Expiry date of grant	
1	Cash contribution	Cash	30,000.00	20	08-Dec-2017	<input type="checkbox"/>

Remove Add

1

To remove a record, check the box next to the record to be removed

2

Click on **Remove** button

8

Reviewers

8.1

Suggested reviewers

8.2

Not to be invited reviewers

The reviewers has 2 sub sections

Technical estimate ✓ Budget ✓ Funding Support ✓ Reviewers → Declaration of Ethics Approval → Other Attachments → Undertaking ✓

Reviewers Expand All Sections

Please provide the details of all your suggested Reviewers and Reviewers not to be invited in this section.

[Hide Proposal Details](#)

Title of research project	Cyber Security research project	Last updated date	06-Sep-2017
Proposal ID		Grant call closing date	29-Sep-2017 11:59 PM
Proposal status	Draft		

Suggested reviewers ▾

Not to be invited reviewers ▾

[Back](#) [Save as Draft](#) [Next](#)

To Note

1. To save proposal as a draft, click on Save as Draft button
2. To navigate to next screens, click on **Next** , **Back** or click on the top navigation

8

Reviewers

8.1

Suggested reviewers

8.2

Not to be invited reviewers

Suggested reviewers

Please suggest up to 5 reviewers who may be suitable to review the research proposal. These reviewers should fulfil these criteria:
(a) They are experts in the subject matter and capable of offering unbiased expert opinions on the scientific merit of the proposed programme;
(b) They have broad knowledge of the field;
(c) They have good knowledge of global developments in the field to be able to evaluate the international competitiveness of the proposed programme; and
(d) They have no relationship, direct or otherwise, with any of the team members that would create a real or apparent conflict of interest.

S/N	Name	Organisation	Local/ international	E-mail
-----	------	--------------	----------------------	--------

Remove - Add +

There are 3 functions for suggested reviewers section

8.1.1

Adding a new suggested reviewers

8.1.2

Updating a suggested reviewers

8.1.3

Removing a suggested reviewers

8

Reviewers

8.1

Suggested reviewers

8.2

Not to be invited reviewers

8.1.1

Adding a new suggested reviewers

Suggested reviewers

Please suggest up to 5 reviewers who may be suitable to review the research proposal. These reviewers should fulfil these criteria:
(a) They are experts in the subject matter and capable of offering unbiased expert opinions on the scientific merit of the proposed programme;
(b) They have broad knowledge of the field;
(c) They have good knowledge of global developments in the field to be able to evaluate the international competitiveness of the proposed programme; and
(d) They have no relationship, direct or otherwise, with any of the team members that would create a real or apparent conflict of interest.

S/N	Name	Organisation	Local/ international	E-mail
-----	------	--------------	----------------------	--------

Remove - Add +

1

To add a new suggested reviewer, click on the **Add** button

8

Reviewers

8.1

Suggested reviewers

8.2

Not to be invited reviewers

8.1.1

Adding a new suggested reviewers

Add / Edit a Reviewer ✕

Please add/edit the details of the suggested Reviewer.

* Type of reviewer Local International

* Salutation * Name

* Organisation ORCID

* E-mail Telephone

Address

* Research expertise

* Relationship to PI/ CO-I/ reasons

Cancel ✕ Save 💾

2

Fill in the details

3

Click on the **Save** button

8

Reviewers

8.1

Suggested reviewers

8.2

Not to be invited reviewers

8.1.1

Adding a new suggested reviewers

Suggested reviewers

Please suggest up to 5 reviewers who may be suitable to review the research proposal. These reviewers should fulfil these criteria:
 (a) They are experts in the subject matter and capable of offering unbiased expert opinions on the scientific merit of the proposed programme;
 (b) They have broad knowledge of the field;
 (c) They have good knowledge of global developments in the field to be able to evaluate the international competitiveness of the proposed programme; and
 (d) They have no relationship, direct or otherwise, with any of the team members that would create a real or apparent conflict of interest.

S/N	Organisation	Local/ international	E-mail	
1	Tan	Local	tan@email.com	<input type="checkbox"/>

Remove - Add +

4

A new suggested reviewer is added

8

Reviewers

8.1

Suggested reviewers

8.2

Not to be invited reviewers

8.1.2

Updating suggested reviewers

Suggested reviewers ↑

Please suggest up to 5 reviewers who may be suitable to review the research proposal. These reviewers should fulfil these criteria:
 (a) They are experts in the subject matter and capable of offering unbiased expert opinions on the scientific merit of the proposed programme;
 (b) They have broad knowledge of the field;
 (c) They have good knowledge of global developments in the field to be able to evaluate the international competitiveness of the proposed programme; and
 (d) They have no relationship, direct or otherwise, with any of the team members that would create a real or apparent conflict of interest.

S/N	Organisation	Local/ international	E-mail	
1	Tan	Local	tan@email.com	<input type="checkbox"/>

Remove − Add +

1

To update a suggested reviewer, click on the **name**

8

Reviewers

8.1

Suggested reviewers

8.2

Not to be invited reviewers

8.1.2

Updating suggested reviewers

Add / Edit a Reviewer ✕

Please add/edit the details of the suggested Reviewer.

* Type of reviewer Local International

* Salutation * Name

* Organisation ORCID

* E-mail Telephone

Address

* Research expertise

* Relationship to PI/ CO-I/ reasons

Cancel ✕ Save 💾

2

Update the details

3

Click on the **Save** button

8

Reviewers

8.1

Suggested reviewers

8.2

Not to be invited reviewers

8.1.2

Updating suggested reviewers

Suggested reviewers

Please suggest up to 5 reviewers who may be suitable to review the research proposal. These reviewers should fulfil these criteria:
 (a) They are experts in the subject matter and capable of offering unbiased expert opinions on the scientific merit of the proposed programme;
 (b) They have broad knowledge of the field;
 (c) They have good knowledge of global developments in the field to be able to evaluate the international competitiveness of the proposed programme; and
 (d) They have no relationship, direct or otherwise, with any of the team members that would create a real or apparent conflict of interest.

S/N	Organisation	Local/ international	E-mail
1	Org 2	International	agnes@gmail.com

Remove - Add +

4

The suggested reviewer is updated

8

Reviewers

8.1

Suggested reviewers

8.2

Not to be invited reviewers

8.1.3

Removing a suggested reviewers

Suggested reviewers

Please suggest up to 5 reviewers who may be suitable to review the research proposal. These reviewers should fulfil these criteria:
 (a) They are experts in the subject matter and capable of offering unbiased expert opinions on the scientific merit of the proposed programme;
 (b) They have broad knowledge of the field;
 (c) They have good knowledge of global developments in the field to be able to evaluate the international competitiveness of the proposed programme; and
 (d) They have no relationship, direct or otherwise, with any of the team members that would create a real or apparent conflict of interest.

S/N	Name	Organisation	Local/ international	E-mail
1	Agnes	Org 2	International	agnes@gmail.com

Remove - Add +

1

To remove a record, check the box next to the record to be removed

2

Click on **Remove** button

8

Reviewers

8.1

Suggested reviewers

8.2

Not to be invited reviewers

Not to be invited reviewers

Please suggest up to 10 reviewers who should not be invited to review the research proposal.

S/N	Name	Organisation	Local/ international	E-mail
-----	------	--------------	----------------------	--------

Remove - Add +

There are 3 functions for not to be invited reviewers section

8.2.1

Adding a new not to be invited reviewers

8.2.2

Updating a not to be invited reviewers

8.2.3

Removing a not to be invited reviewers

8

Reviewers

8.1

Suggested reviewers

8.2

Not to be invited reviewers

8.2.1

Adding a new not to be invited reviewers

Not to be invited reviewers

Please suggest up to 10 reviewers who should not be invited to review the research proposal.

S/N	Name	Organisation	Local/ international	E-mail
-----	------	--------------	----------------------	--------

Remove - Add +

1

1

To add a new not to be invited reviewer, click on the **Add** button

8

Reviewers

8.1

Suggested reviewers

8.2

Not to be invited reviewers

8.2.1

Adding a new not to be invited reviewers

Add / Edit a Reviewer ✕

Please add/edit the details of the Reviewer not to be invited.

* Type of reviewer Local International

* Salutation * Name

* Organisation ORCID

* E-mail Telephone

Address

* Research expertise

* Relationship to PI/ CO-I/ reasons

2 3

2

Fill in the details

3

Click on the **Save** button

8

Reviewers

8.1

Suggested reviewers

8.2

Not to be invited reviewers

8.2.1

Adding a new not to be invited reviewers

Not to be invited reviewers

Please suggest up to 10 reviewers who should not be invited to review the research proposal.

S/N	Organisation	Local/ international	E-mail	
1	Chen	Local	chen@email.com	<input type="checkbox"/>

Remove Add

4

A new not to be invited reviewer is added

8

Reviewers

8.1

Suggested reviewers

8.2

Not to be invited reviewers

8.2.2

Updating not to be invited reviewers

Not to be invited reviewers

Please suggest up to 10 reviewers who should not be invited to review the research proposal.

S/N	Organisation	Local/ international	E-mail	
1	Chen	Org 2	Local	chen@email.com

Remove - Add +

1

To update a not to be invited reviewer, click on the **name**

8

Reviewers

8.1

Suggested reviewers

8.2

Not to be invited reviewers

8.2.2

Updating not to be invited reviewers

Add / Edit a Reviewer ✕

Please add/edit the details of the Reviewer not to be invited.

* Type of reviewer Local International

* Salutation * Name


* Organisation ORCID

* E-mail Telephone

Address

* Research expertise

* Relationship to PI/ CO-I/ reasons

Cancel ✕ Save 

2

Update the details

3

Click on the **Save** button

8

Reviewers

8.1

Suggested reviewers

8.2

Not to be invited reviewers

8.2.2

Updating not to be invited reviewers

Not to be invited reviewers

Please suggest up to 10 reviewers who should not be invited to review the research proposal.

S/N	Organisation	Local/ international	E-mail	
1	Tan	Org 1	Local	tan@gmail.com

Remove - Add +

4

The not to be invited reviewer is updated

8

Reviewers

8.1

Suggested reviewers

8.2

Not to be invited reviewers

8.2.3

Removing not to be invited reviewers

Not to be invited reviewers

Please suggest up to 10 reviewers who should not be invited to review the research proposal.

S/N	Name	Organisation	Local/ international	E-mail
1	Tan	Org 1	Local	tan@gmail.com

2

Remove

Add

1

To remove a record, check the box of the record to be removed

2

Click on **Remove** button

9

Declaration of Ethics Approval

9.1

Ethics # 1

9.2

Ethics # 2

9.3

Ethics # 3

9.4

Ethics # 4

.....

.....

The declaration of Ethics approval section will have few sub sections. Each sub section is an ethics that need to be declared.

Technical estimate → Budget → Funding Support ✓ → Reviewers → Declaration of Ethics Approval → Other Attachments → Undertaking ✓

Declaration of ethics approval Expand All Sections

For projects requiring Ethics Approval, please make all your necessary declaration/s in this section.

[^ Hide Proposal Details](#)

Title of research project	Singapore Cyber security Research project		
Proposal ID		Last updated date	09-Sep-2017
Proposal status	Draft	Grant call closing date	30-Sep-2017 07:59 AM

- Use of Human Tissues or Cells
- Animal Experimentation
- Human Subject
- Use of Animal Tissues or Cells
- Missing Ethic replacement
- Multi-centre Trial(s)
- Requirement for containment Class 2 and above

Save as Draft Next >

To Note

1. To save proposal as a draft, click on Save as Draft button
2. To navigate to next screens, click on **Next** , **Back** or click on the top navigation

9

Declaration of Ethics Approval

9.1

Ethics # 1

9.2

Ethics # 2

9.3

Ethics # 3

9.4

Ethics # 4

.....

.....

Human Subject

Please note that the approval of the grant is subject to ethics approval. Please tick if your study involves the following ethics categories. Please indicate the expiry date of the ethics approval (if approval has been obtained) and attach the ethics approval documentation. If your research involves any of the ethics categories but ethics approval is not necessary, please provide the rationale under the comments/reasons text box.

1

• Ethics involved Yes No

• Ethics approval required Yes No

Ethics approval expiry date

Comments/ reasons

2

< Back

Save as Draft H Next >

1

To declare ethics, open up each ethics declaration section and fill up the information

2

Click on **Save as Draft** or **Next** button to save the information

9

Declaration of Ethics Approval

9.1

Ethics # 1

9.2

Ethics # 2

9.3

Ethics # 3

9.4

Ethics # 4

.....



.....

Attachments

To add an attachment, click the 'Add files...' button. Once completed, click the 'Start upload' button. File types allowable include: txt, doc, pdf, zip, xls. The maximum size for each file is 4 MB.

1 + Add files... Start upload Cancel upload Delete

NOTE: The attached file(s) will be displayed after anti-virus scanned is complete. Please wait and visit this page later.

	File name	Size/Status	Actions	<input type="checkbox"/> Check all
	Modern business with new technologies - Medium.jpg	1.34 MB	 Delete	<input type="checkbox"/>

< Back Save as Draft H Next >

1

Upload the ethics declaration statement under the attachment section. If the ethics declaration statement is not ready, users can upload the same at the award stage

10

Other Attachments

10.1

Attachments

The Other attachment has 1 sub section

Technical assistance Budget Funding Support Reviewers Declaration of Ethics Approval **Other Attachments** Undertaking

Other Attachments

Please upload additional attachments (if any) as requested by the Grantor in this section.

[^ Hide Proposal Details](#)

Title of research project Cyber Security research project

Proposal ID Last updated date 06-Sep-2017


Proposal status Draft Grant call closing date 30-Sep-2017 07:59 AM

Attachments

To add attachment, click the 'Add files...' button. Once completed, click the 'Start upload' button. File types allowable include: txt, doc, pdf, zip, xls. The maximum size for each file is 4 MB.

[+ Add files...](#) [Start upload](#) [Cancel upload](#) [Delete](#)

NOTE: The attached file(s) will be displayed after anti-virus scanned is complete. Please wait and visit this page later.

	File name	Size/Status	Actions	<input type="checkbox"/> Check all
	Modern business with new technologies - Medium.jpg	1.34 MB	Delete	<input type="checkbox"/>

[< Back](#) [Save as Draft](#) [Next >](#)

To Note

1. To save proposal as a draft, click on Save as Draft button
2. To navigate to next screens, click on **Next** , **Back** or click on the top navigation

10

Other Attachments

10.1

Attachments


1

Attachments

To add an attachment, click the 'Add files...' button. Once completed, click the 'Start upload' button. File types allowable include: txt, doc, pdf, zip, xls. The maximum size for each file is 4 MB.

[+ Add files...](#) [Start upload](#) [Cancel upload](#) [Delete](#)

NOTE: The attached file(s) will be displayed after anti-virus scanned is complete. Please wait and visit this page later.

	File name	Size/Status	Actions	<input type="checkbox"/> Check all
	Modern business with new technologies - Medium.jpg	1.34 MB	Delete	<input type="checkbox"/>

[< Back](#) [Save as Draft](#) [Next >](#)

1

Click on **Add** files to upload attachments which are relevant to the proposal

11

Undertaking

11.1

Undertaking

The screenshot shows the 'Undertaking' section of a research proposal system. The navigation bar at the top includes sections for 'Proposal Details', 'Research Team, Collaborators, Referees', 'Research Milestone', 'Budget', 'Declaration of Ethics Approval', 'Other Attachments', and 'Undertaking'. The 'Undertaking' section is currently active. Below the navigation bar, there is a blue header for 'Undertaking' with an 'Expand All Sections' link. The main content area contains a text box stating: 'The Lead Principal Investigator (Lead PI), the Office of Research (ORE) and the Director of Research (DOR) are required to declare and undertake all the responsibilities listed in this section.' Below this, there is a 'Hide Proposal Details' button. A table displays proposal information:

Title of research project	KMO Test DA proposal 2		
Proposal ID		Last updated date	17-Jul-2021
Proposal status	Draft	Grant call closing date	25-Feb-2050 12:00 AM

Below the table, there are two expandable sections: 'Undertaking by lead PI' and 'Action Trail'. At the bottom left, there is a '< Back' button. At the bottom right, there is an 'Inform Lead PI' button with a red arrow and the number 1 pointing to it, indicating the next step.

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Click on **Inform Lead PI** when the proposal updates are complete

To Note

1. An email will be sent to Lead PI to inform him/her that the draft/resubmitted proposal has been filled up by the Data Admin.
2. The application is not considered submitted/resubmitted until the Lead PI submits/resubmits the application.

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